

**University of Kentucky, College of Education  
Emergency Fund Request Form**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

UK Student Number: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Amount Being Requested: \_\_\_\_\_

**How To Apply:**

This form must be complete and must accompany the following documents for your request to be considered:

- Personal statement to include introduction, statement of need, and significance of the requested funding in correlation with the applicant
- Documentation with justification for expenses (i.e., copies of registration fees and dates for a Praxis Exam)
- Letter of support from academic adviser or educational instructor

**\*There is no deadline for submission, nor is there a guarantee of disbursement.**

**Submit all application materials electronically to [sarah.devriendt@uky.edu](mailto:sarah.devriendt@uky.edu)**

**I fully understand the guidelines and have prepared my request accordingly. I also understand there is no guarantee for approval of this request nor an appeal process following the decision of this request being made.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NEXT STEPS**

1. The Associate Dean for Undergraduate Student Success will review your request prior to making a final decision.

2. Once a decision has been made, a notification will be sent to the applicant's uky.edu email address.

(To be completed by the Associate Dean for Undergraduate Student Success)		
<b><u>Emergency Fund Request is:</u></b>		
Approved _____	Denied _____	Amount Awarded \$ _____
By: _____		
Dr. Margaret F. Rintamaa, Associate Dean	Date	