



EDUCATION ABROAD UK SPONSORED PROPOSAL - NEW PROGRAM
SUBMISSION REQUESTED 6-8 MONTHS PRIOR TO PROGRAM DEPARTURE.

(Required per Administrative Regulation 4:9)

In order to minimize institutional risk and to ensure compliance with Administrative Regulation 4:9, Education Abroad at UK asks faculty and staff members organizing credit-bearing, faculty-directed, education abroad programs to submit the following information and necessary documentation as specified. All credit-bearing, education abroad experiences must be reviewed and approved at the college-level as well as reviewed, approved, and managed by Education Abroad at UK.

Completed program proposals should be submitted to Education Abroad at UK at least **6-8 months prior to program departure**. Program directors will also submit the Curriculum Committee Approval for Education Abroad form to Education Abroad at UK at least 2 months prior to program departure.

SUBMIT COPIES TO:

1. Sponsoring Department Chair
2. Sponsoring College Curriculum Committee or Education Policy Committee Chair
3. ATTN: Ms. Abby Hollander, Assistant Director, Education Abroad at UK, 303 Bradley Hall, a.hollander@uky.edu

Upon receipt, Education Abroad will contact the primary program director to discuss program development options. Please feel free to contact Abby Hollander, a.hollander@uky.edu, 859-257-4067 with questions or for assistance with this process.

PRIMARY UK PROGRAM DIRECTOR/ORGANIZER INFORMATION:

Please attach a brief profile for each participating program director (<150 words) to be used in promotional materials. Please also attach a brief description of each program director's previous education abroad program leadership experience, highlighting relevant experience in the host destination(s), if any.

Name of primary UK faculty or staff organizer:	R. Allan Allday
Primary faculty or staff director position/rank:	Assistant Professor
Campus address:	232 Taylor Education Building
Email address:	allan.allday@uky.edu
Names and roles of additional participating UK faculty or staff (if applicable):	Jonathan Campbell, Professor and Co-Organizer

SPONSORING COLLEGE/DEPARTMENT INFORMATION:

Please note that signatures of the primary sponsoring department chair and the sponsoring college dean or associate dean are required before program development can be initiated.

Primary sponsoring college:	Education
Primary sponsoring department:	Early Childhood, Special Education, and Rehabilitation Counseling
Name of department chair:	Belva C. Collins
Name of Curriculum Committee or Educ. Policy Committee (EPC) chair:	Doug Smith
Has the Curriculum Committee or EPC been preliminarily informed?	Yes

Secondary sponsoring college (if applicable):	
Secondary sponsoring department:	
Name of department chair:	
Name of Curriculum Committee or Educ. Policy Committee (EPC) chair:	
Has the Curriculum Committee or EPC been preliminarily informed?	

ACADEMIC PROGRAM DEVELOPMENT

1. DESCRIPTION OF THE EDUCATION ABROAD PROGRAM:

Students will gain hands-on experience working with children and youth with disabilities in Ukraine. Students will collect data, provide staff development training, develop and implement behavioral interventions, evaluate intervention effectiveness and provide standardized assessments to children, youth and young adults with disabilities. These experiences will improve UK students ability to work with a variety of students as well as provide a valuable service to the orphanage. The orphanage is government-funded and located in Ladyzhyn, Ukraine where they serve individuals with disabilities ages 4-35.

International destination city(s) and country(s):	L'viv, Ukraine and Ladyzhyn, Ukraine
Recommended program title:	Working with Individuals with Disabilities in Ukrainian Orphanages
Semester and year offered:	Summer Session I 2014
Anticipated program dates (if known):	May 12-26
Experience type (study, internship, research, teaching, service learning):	Study & Service Abroad
Is the EA program part of a broader initiative? If so, please specify.	
Is this an Embedded Education Abroad ¹ program?	No, the program is not embedded in a residential course.
Total number of UK credits to be offered:	3 + ISP 599
Host institution (if applicable):	
Do you intend for this to be a recurring program? If yes, please indicate the timing for future offerings.	Each May, the first two weeks following the end of spring semester

¹ International programs offered for academic credit that include a brief experience abroad as a minor component of a course (one credit or less) for which most of the content is provided within the United States. This category generally includes short-term, usually faculty-directed, group travel programs for which an international excursion is supplemental or embedded within an academic course. Embedded programs are typically offered during the fall and spring semesters with travel occurring during semester breaks.

2. PROGRAM LEARNING OUTCOMES:

Please provide at least three student learning outcomes for the overall program. These may be used for promotion and outreach, and also for education abroad outcomes assessment research and program evaluation purposes.

a.	To gain experience with individuals with disabilities that exhibit challenging behaviors.
b.	To further knowledge of effective teaching, behavioral intervention, and assessment techniques.
c.	To gain international experience working with individuals with disabilities.

Please provide a brief explanation of how these learning outcomes will be assessed.

The first outcome will be assessed through observation techniques used by students when working with individuals. The second outcome will be assessed through the type/amount of data collection, determining behavioral function, delivering instruction, implementing and evaluating intervention, and completion of normative assessments. The final outcome will be assessed through the student interacting with individuals with disabilities within the orphanage.

3. ADDITIONAL PROGRAM GOALS OR HIGHLIGHTS

Please note any additional goals or highlights of the program that will be of interest to potential students. These can include unique elements such as specific site visits, guest lectures, special activities, etc. These highlights may be included in printed and online promotional materials.

a.	Tour of L'viv, Ukraine
b.	
c.	

4. ACADEMIC COURSE INFORMATION:

In order for residential UK courses to be taught off-campus, the academic content must be consonant with the original intent and learning outcomes of the course. In cases where the learning outcomes are substantially different, a "Special Topics" designation within the major must be used. When the learning outcomes remain consistent with the already approved UK course, the regular course number and title will be used.

For summer and winter intersessions, the academic course(s) will be accompanied on the transcript by ISP 599: Study Abroad. This is a one credit hour pass/fail course used to indicate that the enrolled student is participating in an education abroad program. Courses delivered entirely abroad will carry a section number of 701-799 and will be built as "off campus" activity types. They will also be accompanied by a course note indicating that the course is taught abroad.

For fall and spring *embedded* education abroad programs, participants will not be enrolled in ISP 599 and the course should not be built as "off campus" or with the 701-799 section number. Academic courses taught via embedded programs should be built with a course note indicating that the course has a required international travel component.

If the program is open to graduate students, please include both the undergraduate and graduate course information. It is acceptable to list the graduate credit as something that must be arranged individually.

First UK course number & title:	EDS 558 Issues in Special Education: Disabilities in Ukraine
Total credit hours:	3 credit hours
Total contact hours of instruction:	45 hours (3 credits)

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Instructor of Record for the myUK course catalog:	R. Allan Allday
Will any part of this course be taught on campus? If so, what is the anticipated start date for the on-campus meetings?	Yes, 4 pre-departure meetings beginning in April 2014
Does this course fulfill degree or UK Core requirements? Please specify.	None
Required course pre-requisites (if any):	
Language of instruction:	English

Second UK course number & title (if applicable):	
Total credit hours:	NA
Total contact hours of instruction:	NA
Instructor of Record for the myUK course catalog:	
Will any part of this course be taught on campus?	
Does this course fulfill degree or UK Core requirements? Please specify.	NA
Required course pre-requisites (if any):	
Language of instruction:	

Third UK course number & title (if applicable):	
Total credit hours:	NA
Total contact hours of instruction:	NA
Instructor of Record for the myUK course catalog:	
Will any part of this course be taught on campus?	
Does this course fulfill degree or UK Core requirements? Please specify.	NA
Required course pre-requisites (if any):	
Language of instruction:	

5. STUDENT ELIGIBILITY:

The minimum requirements for students to be eligible for participation in an Education Abroad at UK program are a cumulative UK GPA of at least 2.0 and good academic and judicial standing. Program directors may establish additional eligibility requirements.

Minimum class standing required (freshmen, sophomore, etc):	Junior (60+ earned credit hours)
Is the program open to both undergraduate and graduate students?	Both undergraduate and graduate students
Minimum cumulative GPA required (can be no less than a 2.0):	3.0
Required major, department or college (if applicable):	
Minimum level of foreign language proficiency (if applicable):	NA
Additional skills and knowledge required (if applicable):	Completion of Basic Behavior Management Course (e.g., EDS 516)
Will non-student applicants be allowed to participate in the program? If so, who are the anticipated non-student participants? (e.g. other faculty, staff or community members, etc)	Yes Other

RISK MANAGEMENT

1. DESTINATION SPECIFIC HEALTH AND SAFETY CONCERNS:

All Education Abroad at UK programs must adhere to best practices in health, safety and security. Additionally, UK Risk Management may be asked to review program structures to minimize institutional liability.

Per AR 4:9, the University does not sponsor or approve international travel for educational purposes in a country for which a U.S. Department of State Travel Warning is in effect. However, the University will consider exceptions on a case-by-case basis. Exceptions are based upon petitions submitted by each student, faculty, or staff employee proposing the travel, and are reviewed by the Travel Warning Subcommittee of the Education Abroad Advisory Committee. The Subcommittee makes a recommendation to the Associate Provost for International Programs, who consults with the college dean, or designee, before making a final decision.

Please review the following websites and identify any health and safety risks in the destination country(s) in the provided textbox:

- [Center for Disease Control](http://www.cdc.gov/travel/) [http://www.cdc.gov/travel/]
- [Travel Warning and Consular Information](http://travel.state.gov/) [http://travel.state.gov/]
- [Overseas Security Advisory Council \(OSAC\)](https://www.osac.gov/Pages/Home.aspx) [https://www.osac.gov/Pages/Home.aspx]
- [UK Travel Medicine Clinic](http://ukhealthcare.uky.edu/) [http://ukhealthcare.uky.edu/]
- [HTH Worldwide](http://www.hthworldwide.com/) [http://www.hthworldwide.com/]
- [Business Procedures - Motor vehicle Insurance](http://www.uky.edu/EVPFA/Controller/files/BPM/E-14-1.pdf) [http://www.uky.edu/EVPFA/Controller/files/BPM/E-14-1.pdf]
- [Business Procedures - Use of Motor Vehicles](http://www.uky.edu/EVPFA/Controller/files/BPM/E-14-2.pdf) [http://www.uky.edu/EVPFA/Controller/files/BPM/E-14-2.pdf]

According to the CDC website and based on proposed activities, all students would need to be up-to-date on their standard vaccinations, including Hepatitis A and B and tetanus.

There are currently no safety risks with Ukraine in terms of political or ethnic conflicts. Common precautions need to be taken in cities (e.g., pickpockets).

2. PROGRAM SPECIFIC HEALTH AND SAFETY CONCERNS:

Please address any health and safety risks associated with program activities, including but not limited to, the following activities: water activities or travel on water, strenuous physical activity, exposure to dangerous plants and animals, extreme environmental conditions (e.g., high altitude), farm visits or contact with animals, and home stays.

The primary health concerns is that we will be working in direct contact with individuals with a variety of disabilities. For this reason, Hepatitis A and B and tetanus vaccinations are recommended in case of accidental contact. There may be slight strenuous activities (e.g., lifting a person). Finally, the orphanage is located in a rural area surrounded by forests, which means that stray animals could be present (although I have never seen any).

Are you chartering any aircraft or watercraft? If so, have you contacted UK Risk Management for any additional requirements? Tel. 859-257-3708

No NA

Is an external agent to UK involved in the logistics or in hosting any excursions? If so, please provide the name and contact information for this agent.

No

3. TRAVEL MEDICAL INSURANCE:

All participants of UK Sponsored programs are required to have adequate travel medical insurance for the duration of the program abroad. Current university coverage includes evacuation coverage for natural disaster and political insecurity. More information can be found at www.uky.edu/educationabroad.

Education Abroad at UK will purchase travel medical insurance for all program directors and participants. The insurance for program directors will be covered by the program budget (paid for via a program fee to all participants). The cost of insurance for the program participants will be included in the program fee.

Are any other insurance requirements necessary? If so, please specify.

GENERAL PROGRAM DEVELOPMENT & PROMOTION

Please feel free to contact Abby Hollander, a.hollander@uky.edu, 859-257-4067 with any questions or for additional assistance with the following questions. This portion of the proposal is designed to guide the development of the program abroad and may change as needed after the program is approved.

1. PROGRAM CUSTOMIZATION:

Education Abroad at UK partners with reputable organizations to provide customized support for faculty-directed programming. Customized programming can include planning and logistics, arrangements for housing and academic facilities, planned cultural excursions, coordination of guest speakers, on-site support for health and security, assistance with promotion and outreach, etc. Please indicate your interest in having additional assistance in this regard.

Would you like to receive more information on customized programming?

Yes, I want to know more about customized programmin

Is there a particular provider organization you would like to work with?

Briefly describe the type of customized support you wish to receive.

Scheduling airfare and arranging apartment stay in L'viv and hotel stay in Ladyzhyn.

2. PROGRAM BUDGET:

All expenses associated with this program, including director stipends and travel expenses, must be covered by student fees, billable to students during the term in which the program is offered. Program directors are responsible for following UK policies and procedures in managing program funds and operating within the established budget. Program budgets will be established in consultation with Education Abroad at UK.

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Please indicate any sources of potential funding that may offset the overall program cost to students. Please note that Education Abroad at UK offers limited scholarship support to all credit-bearing education abroad programs. Specific deadlines apply.

Type and amount of financial support from sponsoring college/department:	
Type and amount of financial support from other sources (i.e., grant funding):	
External financial aid/scholarship support:	

3. STUDENT ACCOMMODATIONS:

Please indicate the primary type of accommodation and methods of in-country transportation for program participants.

Primary type of housing (hotel, apartment, hostel home stay, etc):	Shared Apartments
Is an external agent to UK involved in part of the program logistics or in housing students? If so, please explain.	No

4. PROMOTION & OUTREACH:

Education Abroad at UK partners with program directors to provide on-going promotion and outreach. Education Abroad at UK will create a program website, flier or poster for each program (if needed), and as coordinate promotional events throughout the year. Program directors are expected to actively promote their program at organized Education Abroad events, such as the annual fall and spring EA fair, as well as within their respective departments and colleges.

Primary student populations/disciplines:	Education, Psychology, Social Work, Medicine, Other Social Sciences
Estimated number of participants:	20
Describe your outreach strategies to enroll traditionally underrepresented student populations (e.g., minority students, first generation, low SES, etc.)	Speaking at student organizations that are comprised of students from underrepresented groups.
Will the program director(s) recruit at other institutions? If so, list key institutions.	No
Would you like Education Abroad at UK to create a flier or poster to promote this program?	Yes

5. PARTICIPANT SELECTION AND ACCEPTANCE:

Program directors will have access to all student application materials via the Education Abroad application software and are responsible for approving all program participants in coordination with the designated education abroad advisor. All participant applications will include basic enrollment information (major, classification, GPA, etc.), a statement of academic purpose, a health self-disclosure form, etc.

Program director responsible for approving student applications:	R. Allan Allday and Jonathan Campbell
Approving program director's myUK login (i.e. abco224): <i>Do not provide your password.</i>	aal246
Do you wish to require additional application materials?	Yes Interview w/ program director

ADDITIONAL MATERIALS**1. DRAFT SYLLABUS:**

If available, please attach draft copy of the syllabus for each course to be taught abroad. Final syllabi will be requested closer to the program date of departure.

2. TENTATIVE ITINERARY:

If available, please attach a copy of a tentative program itinerary. A final itinerary will be submitted closer to the program date of departure. If you are interested in the customized option for developing this program, an itinerary isn't necessary.

ADDITIONAL COMMENTS (IF ANY)

Other faculty members have expressed interest in going. Additionally, there are several former students who are interested in going, which is why "other" was marked for those eligible to apply. The faculty members and former students would be more interested in the experience, as opposed to earned university credit. I am not sure if that is acceptable.

ADMINISTRATIVE REGULATION 4:9 REQUIRED AUTHORIZED SIGNATURES

We certify that the information we have submitted is accurate to the best of our knowledge. We also agree that this program is in compliance with UK's academic and administrative policies, including those concerning risk management.

Primary Sponsoring Department or Unit:
(Department Chair)

 Date 10-15-13

Belva C. Collins, Ed.D
Chair and Professor

Printed Name/Title

Primary Sponsoring College:
(Dean or Associate Dean)

Signature Date _____

Mary John O'Hair
Dean

Printed Name/Title

Primary UK Program Director:

Digitally signed by R. Allan Allday
DN: cn=R. Allan Allday, o=University
of Kentucky, ou=EDSRG,
email=allan.allday@uky.edu, c=US
Date: 2013.10.16 10:38:33 -0400
R. Allan Allday Date _____

Signature

R. Allan Allday, Ph.D., BCBA-D
Assistant Professor

Printed Name/Title

Education Abroad at UK:
(Director or Assistant Director)

Signature Date _____

Printed Name/Title

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CURRICULUM APPROVAL

To ensure appropriate academic oversight, the University Senate requires that all UK courses taught as part of a credit-bearing, faculty-directed, education abroad program obtain college-level Curriculum Committee/Education Policy Committee approval. This requirement applies to all courses, even those that have already been approved by the University Senate to be taught domestically. The purpose of the approval is to ensure that UK courses taught abroad meet college-approved learning objectives and outcomes.

The Curriculum Committee Approval for Education Abroad form must be submitted to Education Abroad at UK at least **2 months prior to program departure**.

SUBMIT FORM TO:

1. Sponsoring College Curriculum Committee Chair or Education Policy Committee Chair
2. ATTN: Ms. Abby Hollander, Assistant Director, Education Abroad at UK, 303 Bradley Hall, a.hollander@uky.edu

PROGRAM IMPLEMENTATION

Prior to teaching abroad, all program directors will be required to attend a pre-departure orientation conducted by Education Abroad at UK on policies, procedures and best practices on leading an education abroad program.

The following materials will be required from each program director no later than 2-3 weeks prior to program departure. Each program director will be required to create a "UK Sponsored Program Director" application in the Education Abroad database. The following materials will be submitted electronically to that application. Details for creating the program director application will be provided.

SIGNATURE DOCUMENTS

These following documents must be digitally signed indicating awareness of Education Abroad at UK policies and procedures.

1. Duties and Responsibilities (outlines the roles and expectations of a program director)
2. Fiscal Responsibilities Agreement
3. Health & Emergency Statement
4. Instructions for Building an Education Abroad Course
5. Participation Agreement
6. Release, Indemnification, Waiver and Hold Harmless Agreement.

APPLICATION QUESTIONNAIRES

Program directors will also be asked to complete and submit the following questionnaires providing more information about the final program arrangements as well as essential health and safety information.

1. Final Course Syllabus
2. On-Site Contact Information
3. Final Program Itinerary
4. Self Disclosure Form (provides health information that would be pertinent for Education Abroad at UK to know)
5. Travel Medical Insurance Extended Coverage
6. Passport Information

EDS 558 Issues in Special Education: Disability in Ukraine
(3 credit hours)
Syllabus

Instructors:	R. Allan Allday, Ph.D., BCBA-D Jonathan Campbell, Ph.D., Licensed Psychologist
Office Location	232 Taylor Education Building 170E Taylor Education Building
Phone Number	859-257-0722
Email	Allan.allday@uky.edu Jonathan.campbell@uky.edu
Office Hours	By Appointment Only
Technological Requirements	None
Preferred method for contacting instructor	Phone
Anticipated Response Time	Phone within 24 hours; Email within 48 hours; No response on weekend
Face-to-Face Librarian	Brad Carrington, Education Librarian brad.carrington@uky.edu 859.257.7977
Face-to-Face Interlibrary Loan Service	http://libguides.uky.edu/educ
Course Website:	N/A

Course Description

In-depth study of a current and topical problem or issue in the education of exceptional children and youth. May be repeated to a maximum of nine credits. A title is assigned each time the course is offered. (*Bulletin Description*)

Course Purpose

This course is designed to provide UK students with an opportunity to complete a study/service abroad in Ukraine. The course will include traveling to Ladyzhyn, Ukraine to work in a government-funded orphanage for individuals with severe disabilities ages 4-35. Due to a lack of resources and personnel, there are numerous challenges associated with the patients that live in the orphanage. UK faculty and students will provide valuable assessments, training, and interventions to increase quality of life for orphanage patients. These assessments, trainings and interventions will be based on accurate identification of disability, decreasing self-injurious behaviors, increasing opportunities to engage in functional communication and education, providing interventions and training to staff that can better meet their patients needs. This course will include extensive work while at the orphanage, with directors (Allday and Campbell) providing on-site training and evaluation for UK students.

Prerequisite:

Must be at least Junior level (60+ Credit Hours) and permission of instructors.

Co-Requisite:

Must take concurrently with ISP-559

Learning Target/Outcome	Assessment (Formative/Summative)
To gain experience with individuals with disabilities that exhibit challenging behavior.	Formative: Course readings, discussions and activities Summative: Data Collection, Intervention Activities, Assessment and Reflection
To further knowledge of effective teaching, behavioral intervention, and assessment techniques.	Formative: Course readings, discussions and activities Summative: Data Collection, Intervention Activities, Assessment and Reflection
To gain international experience working with individuals with disabilities.	Formative: Course readings, discussions and activities Summative: Data Collection, Intervention Activities, Assessment and Reflection

Course Delivery

This course is a study abroad that will be delivered as a face-to-face course. Students will observe and interact with Ukrainian people on a daily basis, including staff and patients within the orphanage, engage in extensive discussions related to course content, and participate in applied course activities that **WILL** be used to improve the quality of life of the staff and patients.

Unbridled Learning Initiatives

This course will provide students an opportunity to advance their knowledge and mastery of the “tools” associated with Kentucky education reform, including the Kentucky Core Academic Standards (as they become available), assessment literacy – assessment *for* learning, Characteristics of Highly Effective Teaching and Learning, College and Career Readiness, and the new accountability system as it becomes available. As students carry out projects and complete assignments, they will address one or more components of the Senate Bill 1 initiatives.

Suggested Texts

Boutot, E.A., & Tincani, M. (2009). *Autism encyclopedia: The complete guide to autism spectrum disorders*. Waco, TX: Prufrock Press.

Cooper, J.O., Heron, T.E., & Heward, W.L. (2009). *Applied behavior analysis* (2nd ed.). Upper Saddle River, NJ: Pearson.

Other Readings as assigned.

Course Components

Task	Task Description
Data Collection	You will identify a challenging behavior exhibited by a resident of the orphanage. You will operationally define the behavior and collect data on the behavior for at least 3 sessions. This task will be evaluated by instructors on a daily basis. More detailed directions will be provided upon arrival at orphanage.
Intervention Development and Implementation	Based on your data collection and hypothesis, you will design and implement an intervention to change the behavior of the resident of the orphanage. This will include training relevant staff on what/how to implement the intervention. You will also evaluate the effectiveness of the intervention for at least 5 sessions following implementation.
Reflection	Upon returning to the US, you will be required to complete a short (3-page) reflection of the work you conducted while at the orphanage. Detailed questions will be provided by the instructors.
Assessment ***Graduate Students Only***	You will assist Dr. Campbell in conducting standardized assessments of select individuals within the orphanage. Your responsibilities will include conducting, scoring, interpreting and communicating results of assessments to caregivers within the orphanage.

Grades

Course Evaluation –	Undergraduate	Graduate
Data Collection	100	100
Intervention Phases	100	100
Reflection	100	100
Assessment	--	100
Total Points	300 Points	400 Points

Grading Scale -

Letter Grade	Undergraduate Range	Graduate Range	% Range	Grade Points	Interpretation
A	270 – 300	360 – 400	90 – 100	4.0	Superior
B	240 – 269	320 – 359	80 – 89	3.0	Good
C	210 – 239	280 – 319	70 – 79	2.0	Fair
D	180 – 209	---	60 – 69	1.0	Unacceptable
E	≤ 179	≤ 279	≤ 59	0.0	Failure

Graduate and undergraduate expectations. Graduate students will have different expectations from undergraduate students. The course assignments clearly indicate the assignment to be completed by all students, undergraduate students only, and graduate students only. In addition a differentiated grading scale for undergraduate and graduate students is provided.

Attendance

This course will cover a large amount of material in a relatively short period. As such, attendance each day is essential. Each unexcused absence will reduce the student's final grade by one letter grade. The loss of these points will not be redeemed by any sort of extra credit activities.

Ethics Statement

This course and its participants will not tolerate discrimination, violence, or vandalism. EDSRC is an open and affirming department for all people, including those who are subjected to racial profiling, hate crimes, heterosexism, and violence. We insist that appropriate action be taken against those who perpetrate discrimination, violence, or vandalism. The University of Kentucky is an Affirmative Action and Equal Opportunity institution and affirms its dedication to non-discrimination on the basis of race, color, religion, gender, age, sexual orientation, domestic partner status, national origin, or disability in employment, programs, and services. Our commitment to non-discrimination and affirmation action embraces the entire university community including faculty, staff, and students.

All students are expected to conduct themselves in an appropriate and ethical manner during their UK classes and related field placements, as befitting students, future teachers, and ambassadors for the University of Kentucky. Any unethical behavior in class or during your field placements may result in failure for the course and/or expulsion from the Special Education program, determined on a case-by-case basis. Faculty will follow all university due process procedures in cases of academic or ethical misconduct. Please consult Dr. Belva Collins, chair of the Department of Special Education and Rehabilitation Counseling if you have questions regarding this requirement.

Academic Integrity:

Per university policy, students shall not plagiarize, cheat, or falsify or misuse academic records. Students are expected to adhere to University policy on cheating and plagiarism in all courses. The minimum penalty for a first offense is a zero on the assignment on which the offense occurred. If the offense is considered severe or the student has other academic offenses on their record, more serious penalties, up to suspension from the university may be imposed.

Plagiarism and cheating are serious breaches of academic conduct. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the Code of Student Rights and Responsibilities. Complete information can be found at the following website: <http://www.uky.edu/Ombud>. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. It is important that you review this information as all ideas borrowed from others need to be properly credited.

Part II of *Student Rights and Responsibilities* (available online <http://www.uky.edu/StudentAffairs/Code/part2.html>) states that all academic work, written or otherwise, submitted by students to their instructors or other academic supervisors, is expected to be the result of their own thought, research, or self-expression. In cases where students feel unsure about the question of plagiarism involving their own work, they are obliged to consult their instructors on the matter before submission.

When students submit work purporting to be their own, but which in any way borrows ideas, organization, wording or anything else from another source without appropriate acknowledgement of the fact, the students are guilty of plagiarism. Plagiarism includes reproducing someone else's work, whether it be a published article, chapter of a book, a paper from a friend or some file, or something similar to this. Plagiarism also includes the practice of employing or allowing another person to alter or revise the work which a student submits as his/her own, whoever that other person may be.

Students may discuss assignments among themselves or with an instructor or tutor, but when the actual work is done, it must be done by the student, and the student alone. When a student's assignment involves research in outside sources of information, the student must carefully acknowledge exactly what, where and how he/she employed them. If the words of someone else are used, the student must put quotation marks around the passage in question and add an appropriate indication of its origin. Making simple changes while leaving the organization, content and phraseology intact is plagiaristic. However, nothing in these Rules shall apply to those ideas which are so generally and freely circulated as to be a part of the public domain (Section 6.3.1).

Please note: Any assignment you turn in may be submitted to an electronic database to check for plagiarism.

Legal Action

Students charged with violations of criminal law will be suspended immediately from the Teacher Education Program and/or field experiences until the case is settled. Students are responsible for reporting such charges to the Program Faculty Chair.

Commitment to Diversity & Equity

The Special Education Program is committed to: making diversity central to policies, decisions, and practices; evaluating progress toward diversity in the program; disseminating results widely; and using these results to strengthen diversity for the Commonwealth.

Equitable access to high quality instruction in Kentucky's schools is directly and indirectly affected by UK's Special Education program's beliefs in and support for social diversity in schools. Moreover, the Commonwealth is directly affected by the ability of its youth to acquire high levels of skill in <<content area>> that can then be used by them as citizens to enhance their communities and participate in the state's ongoing progress and prosperity in local, regional, national, and global contexts. Therefore, it is essential for our teacher candidates to understand issues related to social diversity and make a commitment to value diversity as they engaged in teaching, research, reflection, learning, and leadership. By valuing diversity, our program is committed to enabling and empowering all people in educational contexts regardless of their race, ethnicity, gender, social class, sexual orientation, domestic partner status, and so forth.

Participation and Professionalism

The Special Education program is a teacher preparation program, and as such expects you to work and to transition into the teaching profession. This entails both mature personal behavior and professional conduct based on the College of Education's Functional Skills and Dispositions (see Student Handbook at <http://education.uky.edu/AcadServ/content/student-handbook-education-programs>). These include 1) communicating appropriately and effectively, 2) demonstrating constructive attitudes, 3) demonstrating the ability to conceptualize key content, 4) interacting appropriately with diverse groups in educational settings (including colleagues and students), and 5) demonstrating a commitment to professional ethics and behavior.

Students who fail to attend class on a regular basis, participate as expected, and/or conduct themselves professionally or ethically will be required to meet with the instructor to set improvement goals, and may face failure or expulsion based on due process policies set by the College of Education and Teacher Education Preparation program. You are encouraged to communicate regularly with the instructor so that you are aware of your standing. This may be accomplished via face-face meetings during office hours and via email.

TENTATIVE COURSE SCHEDULE

Date	Agenda	<i>Assignments</i>
Pre-Departure Meeting 1 TBD	Introduction to Ukraine and Ukrainian Customs and Culture. Initial preparation for travel.	
Pre-Departure Meeting 2 TBD	Introduction to Ukrainian orphanages and current state of affairs within orphanages.	
Pre-Departure Meeting 3 TBD	Discuss basic goals of the course and trip. Opportunity for Questions and Answers	
Pre-Departure Meeting 4 TBD	Discuss specific goals of the course and trip. Final preparation for travel.	
Monday May 12	Leave Lexington, KY	
Tuesday May 13	Arrive in L'viv, Ukraine Visit Dzherelo Rehabilitation Center	
Wednesday May 14	Train from L'viv to Ladyzhyn	
Thursday May 15	Ladyzhyn Orphanage – Identification of patient for data collection and assessment	Data Collection/Assessment
Friday May 16	Ladyzhyn Orphanage – Data collection	Data Collection
Saturday May 17	Ladyzhyn Orphanage – Data Collection and analysis, staff training preparation	Data Collection/Assessment
Sunday May 18	Ladyzhyn Orphanage – Staff training	Intervention Phases
Monday May 19	Ladyzhyn Orphanage – Staff training	Intervention Phases/Assessment
Tuesday May 20	Ladyzhyn Orphanage – Staff training/intervention implementation	Intervention Phases
Wednesday May 21	Ladyzhyn Orphanage – intervention implementation	Intervention Phases/Assessment
Thursday May 22	Ladyzhyn Orphanage – intervention implementation	Intervention Phases
Friday May 23	Evening Train from Ladyzhyn to L'viv	Intervention Phases/Assessment
Saturday May 24	Tour L'viv	
Sunday May 25	Leave L'viv and Arrive in Lexington	
Thursday May 29		Reflection Due