

## CHANGE MASTERS DEGREE PROGRAM FORM

### 1. GENERAL INFORMATION

College:	Education	Department:	Educational, School, and Counseling Psychology		
Current Major Name:	Educational and Counseling Psychology - Counseling Psychology	Proposed Major Name:	Educational, School, and Counseling Psychology - Counseling Psychology		
Current Degree Title:	Master of Science in Education	Proposed Degree Title:			
Formal Option(s):	Non-Thesis - Plan B	Proposed Formal Option(s):			
Specialty Fields w/in Formal Option:		Proposed Specialty Fields w/in Formal Options:			
Date of Contact with Associate Provost for Academic Administration <sup>1</sup> :	3/31/2016				
Bulletin (yr & pgs):	2014-2015 (p. 102-103)	CIP Code <sup>1</sup> :	42.2803	Today's Date:	2-12-2016
Accrediting Agency (if applicable):					
Requested Effective Date:	<input type="checkbox"/> Semester following approval.	OR	<input checked="" type="checkbox"/> Specific Date <sup>2</sup> :	Sept. 2016	
Dept. Contact Person:	Jeff Reese	Phone:	257-4909	Email:	jeff.reese@uky.edu

### 2. CHANGE(S) IN PROGRAM REQUIREMENTS

		<u>Current</u>	<u>Proposed</u>
1.	Number of transfer credits allowed (Maximum is Graduate School limit of 9 hours or 25% of course work)		
2.	Residence requirement (if applicable)		
3.	Language(s) and/or skill(s) required		
4.	Termination criteria		
5.	Plan A Degree Plan requirements <sup>3</sup> (thesis)		
6.	Plan B Degree Plan requirements <sup>3</sup> (non-thesis)	36 hours	48 hours
7.	Distribution of course levels required (At least one-half must be at 600+ level & two-thirds must be in organized courses.)		
8.	Required courses (if applicable)	EDP 557 EDP 600 EDP 605	EDP 558* EDP 600 or elective* EDP 605

<sup>1</sup> Prior to filling out this form, you MUST contact the Associate Provost for Academic Administration (APAA). If you do not know the CIP code, the APAA can provide you with that during the contact.

<sup>2</sup> Program changes are typically made effective for the semester following approval. No changes will be made effective until all approvals are received.

<sup>3</sup> If there is only one plan for the degree, plans involving a thesis (or the equivalent in studio work, etc.) should be discussed under Plan A and those not involving a thesis should be discussed under Plan B.

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		EDP 642 EDP 649 EDP 650 EDP 652 EDP 661 EDP 664 (6 hours) EDP 666 EDP 688	EDP 616* EDP 649 EDP 650 EDP 652 EDP 656* EDP 664 (6 hours) EDP 666 EDP 688 <i>electives (12 remaining hours                  in measurement, statistics, or                  other appropriate course)</i>  * New Requirement - all are existing courses
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9.	Required distribution of courses within program (if applicable)		
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10.	Final examination requirements	Master's Comprehensive Exam	<i>Research Capstone Project</i>
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11.	Explain whether the proposed changes to the program (as described in sections 1 to 10) involve courses offered by another department/program. <u>Routing Signature Log must include approval by faculty of additional department(s).</u>		
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None will be required outside of department.

12.	List any other requirements not covered above?		

13.	Please explain the rationale for changes. If the rationale involves accreditation requirements, please include specific references to those requirements.		
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The changes to our master's program come in response to licensure requirement changes for the Licensed Professional Clinical Counselor (LPCC) in Kentucky (and other states). Students from our program will no longer be eligible for this license in Kentucky due to counseling psychology programs being excluded, eligibility for licensure now requires applicants to graduate from a Council for Accreditation of Counseling and Related Educational Programs accredited program. This eliminates counseling psychology programs from eligibility.

Historically, approximately 40% of our students have sought the LPCC in Kentucky with approximately 40% seeking admission to a doctoral program in counseling psychology. Students seeking licensure have completed our current 36-hour master's in Counseling Psychology degree and then completed the 30-hour EdS in Counseling Psychology to become eligible for licensure (we will eventually phase out the EdS degree after allowing current students to finish this degree, if they choose).

Due to the licensure law changes, we are repositioning our program to focus on students who want to ultimately gain entry into an American Psychological Association (APA) doctoral program. The changes we are making will increase the expectations and requirements for research (more advanced statistics course(s) - EDP 558 with the possibility/encouragement for more statistics and measurement courses through electives, a required research design course - EDP 656, and a required research capstone project. This will be done without diminishing the current clinical training students receive (we are also adding a multicultural counseling course - EDP 616). To accomplish this, we are increasing the program from 36 to 48 hours in order to facilitate making students competitive for doctoral training in counseling psychology. The courses proposed are existing courses and are

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	also required courses for our APA doctoral program which due to accreditation requirements will be similar to other counseling psychology doctoral programs nationally.
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## Signature Routing Log

### General Information:

Proposal Name: Counseling Psychology Master's Program Change

Proposal Contact Person Name: Jeff Reese Phone: 7-4909 Email: jeff.reese@uky.edu

### INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

### Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
EDP	2-16-2016	Jeff Reese / 257-4909 / jeff.reese@uky.edu	
C&C Committee	3/24/2016	Justin K. Nichols/7-4748 / justin.nichols2@uky.edu	
College of Education	4/29/2016	Rosetta Sandidge /8/2887 /rosetta.sandidge@uky.edu	
		/ /	
		/ /	

### External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision <sup>4</sup>
Undergraduate Council			
Graduate Council			
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

<sup>4</sup> Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

**EDP Department Meeting Minutes**  
**September 22, 2015**  
**236 Dickey Conference Room**  
**2:00-3:30pm**

**Present: All EDP faculty (Dr. Fedewa on sabbatical)**

Agenda Items

1. Sport Psychology program in KHP – Dr. Marc Cormier  
Dr. Cormier shared his plans to pursue a “Sport and Exercise Psychology” master’s program. Faculty were supportive of the idea, but raised questions of resources and the use of the term “psychology.” Dr. Cormier noted that his degree was in Sport and Exercise Psychology but he nor graduates be able to use pursue licensure as a psychologist. Faculty also suggested courses (EDP 614, 656, and other measurement and counseling courses) that might be beneficial as options for the degree. Ultimately, EDP faculty has no concerns with the program moving forward.
2. Updates from Program Areas  
School - Dr. Hammond noted that their NASP report had been submitted early and that feedback can be given with the opportunity resubmit if needed. The hope is that NASP removes the “approved with conditions” label and that the program is simply “approved.”  
Educational – Dr. Usher noted that the semester has started well for ed psych.  
Counseling – Dr. Rostosky reminded faculty of the November APA site visit and that she would share preparation details at the October meeting
3. Counseling Psychology Master’s program – Impact of KY Licensure Law changes and proposed response  
Dr. Reese updated faculty on how changes in the LPCC licensure requirements will prohibit counseling students from pursuing this license. As a result the counseling program is planning to modify its current program (from 36-hour degree to 48-hour degree) to target students who wish to seek a doctoral degree rather than pursue a terminal master’s degree. Faculty approved this plan.
4. Summer Courses – What do you want to teach? Submission deadline is Oct. 15.  
This announcement was made and the summer enrollment/pay policy was described for new faculty.
5. International Scholars and Students – Protocol for permission to host  
Faculty discussed this and it was encouraged that the default would be to encourage students/faculty to pay for the fee that UK charges to file and process paperwork. However, exceptions depending on circumstances could be made. The plan is to do this on a case-by-case basis rather than having a designated limit.
6. Applied Statistics Lab – College of Ed has contract with  
This was discussed and a few faculty have used the services with mixed experiences. Some got excellent help and others were concerned that they did not use SPSS or Stata, mostly R or SAS.
7. Sunshine Fund –  
Dr. Reese requested funds to support faculty/staff for birthdays, births, etc. Money is to be given to Phyllis.

8. CRE Authors (*Picking Cotton*) – Dr. Usher announced that Jennifer Thompson-Cannino and Ronald Cotton will be joining EDP on October 8, 10-11am to discuss the book and share their experiences. All were encouraged to attend and to encourage to attend as well.
9. Discussion of having a 2-year cycle of courses was noted for the dept. Chair will work on this with program chairs.
10. Dr. Ma mentioned the SOAR Initiative, which is an opportunity to partner with schools in eastern Kentucky.

EDP Faculty Meetings for 2015-2106 Academic Year (2-3:30 in 222 TEB):

October 27

November 24

January 26

February 23

March 22

April 26

**From:** Alexander-Snow, Mia  
**Sent:** Thursday, March 31, 2016 1:41 PM  
**To:** Reese, Robert J <jeff.reese@uky.edu>  
**Subject:** RE: Master's Degree Change in Counseling Psychology

Hello Jeff,

Thank you for your email regarding the proposed program change(s) to the **Master's in Counseling Psychology (CIP: 42.2803)**. My email will serve 2 purposes: 1.) Next steps for SACSCOC, and 2.) Verification and notification that you have contacted PIE—a Senate requirement.

**Senate Requirement:** Based on the information presented, the proposed changes to the Master's in Counselling Psychology will be subject to review by SACSCOC for substantive change. However, the proposed program change(s) may move forward in accordance with college and university-level approval processes with the following stipulation: Program changes are not effective until they are approved by SACSCOC. Therefore, until SACSCOC approval all program recruitment and marketing materials must include the following statement: ***Pending approval by the Southern Association of Colleges and Schools Commission on Colleges.***

**For SACSCOC:** Additional information is required; if I can have the additional information by **Monday, April 11** that would be great! Please complete and send to me:

- attached Substantive Change Checklist (information will based off the existing program)
- attached Course Listing Form
- attached SACS Faculty Roster form
- Copy of the current and revised syllabi for each of the courses under review by the College and Graduate Council
- SACSCOC Program Change Curriculum Grid—see below; this can be done as a word or excel document

The grid is needed because it will show :

- which courses are ‘*name changes only*’: The course syllabi will show the changes are not in ‘content’; they are changes in name ONLY
- which courses are ‘*new*’: These are courses that are not currently in the Course Bulletin; they will be added after Senate approval (Note: a course that was taught under the “trial course’ # designation” and is being made official with its own prefix# and title, is considered a ‘New’ course)
- which courses are ‘*existing*’: No changes were made to the courses, courses stayed the same
- which courses are ‘*modified*’: These courses are existing courses that were modified in course content, delivery mode, instruction, etc.
- change in ‘*degree requirements*’ (e.g. former = 120, new = 127)

<b>Please Note:</b>					
<b>If a new course, then for “current/former” course put in a dash (e.g., ----)</b>					
<b>if an existing course, for “New” course put in a dash (e.g., ----)</b>					
<b>Degree Program Core Courses</b>					
(i.e., Courses required by ALL students in the Major--includes Pre-major or Pre-professional courses)					
<b>Current/Former Course Prefix #</b>	<b>New Course Prefix #</b>	<b>Course Title</b>	<b>Current Credit Hours</b>	<b>New Credit Hours</b>	
				<i>0* = Course will not be offered in the New Program</i>	
-----	<b>MDAS 260</b>	PIE	<b>0</b>	<b>3</b>	<i>Example: New Course</i>
<b>MDAS280</b>	<b>PHA 280</b>	PIE 1	<b>6</b>	<b>3</b>	<i>Example: Modified Course &amp; Modified Hours</i>
<b>MDAS 340</b>	-----	PIE 2	<b>6</b>	<b>0</b>	<i>Example: Dropped’ course</i>
MDAS 400	MDAS 415 or	PIE 3	<b>3</b>	<b>3</b>	<i>Example: ‘Name Change Only’</i>

	PHA 230				
MDAS 4010	MDAS 410	PIE 4	3	3	Existing Course 'No Changes'
<b>Total Major Hours</b>			<b>18</b>	<b>12</b>	Example: change in Major Core hours (% of substantive Changes: (3/5 courses = 60% change)
<b>Guided Electives</b>					
(i.e., Specified list of Program Electives AND/OR Electives focused on a specific track/concentration/or specialty) (if applicable)					
<b>Current/Former Course Prefix #</b>	<b>New Course Prefix #</b>	<b>Course Title</b>	<b>Current Credit Hours</b>	<b>New Credit Hours</b>	
<b>Total Guided elective Hours:</b>					
<b>Free Elective</b>					
(i.e., general program electives, open to the students to choose) (if applicable)					
<b>Current/Former Course Prefix #</b>	<b>New Course Prefix #</b>	<b>Course Title</b>	<b>Current Credit Hours</b>	<b>New Credit Hours</b>	

<b>Total Free Hours</b>		
<b>Total Degree Hours ( major + Guided + Free)</b>		

Additional questions, please let me know.

Regards,

Mia

***Mia Alexander-Snow, PhD***

*Director, Planning and Institutional Effectiveness*

*Phone: 859-257-2873*

*Fax: 859-323-8688*

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***The University of Kentucky***

**From:** Reese, Robert J

**Sent:** Tuesday, March 29, 2016 10:41 AM

**To:** Alexander-Snow, Mia

**Subject:** Master's Degree Change in Counseling Psychology

Hi Mia,

I met with the College of Education's Courses and Curricula last week and our proposed changes to our Counseling Psychology master's program were accepted contingent upon my contacting you regarding the changes. We are changing the program from a 36 hour program to a 48 hour program due to our shifting our program to a pre-doctoral prep program. Their concern is that the addition of 12 hours would influence SACS. The proposal is attached if you need more information.

Not sure what needs to be done next, but wanted to notify you and see if further action is needed.

Thanks, Jeff

Jeff Reese, PhD  
Professor & Department Chair  
Department of Educational, School, & Counseling Psychology  
245 Dickey Hall  
University of Kentucky  
Lexington, KY 40506-0017  
859-257-4909  
859-257-5662 (fax)

**Courses and Curricula Committee**  
**Thursday, March 24, 2016, 10:00-11:00 a.m., 245 TEB**

Attendees: Justin Nichols, Molly Fisher, Richard Angelo, Jonathan Campbell, Tricia Browne-Ferrigno, Margaret Rintamaa, Bob McKenzie, Rosetta Sandidge, Martha Geoghegan

Guest: Jeff Reese, Margaret Bausch

Justin convened the meeting. Tricia made motion to begin meeting, Bob seconded.

Tricia moved to approve minutes of February meeting and Margaret seconded. Unanimously approved.

From KHP

New Minor Proposal – KHP Coaching Minor

Discussion of proposal. Contributes to sport leadership program. Justin updated group on upcoming proposal for interdisciplinary undergraduate program across CI, B&E, and Education. Bob moved approval of minor, Molly seconded. Unanimously approved by show of hands, no nays, no abstentions.

New Course Proposal – KHP 280 Introduction to Coaching

Discussion of proposal. Choice of assignments to complete; this approach personalizes learning. The syllabus needs to be replaced with the new template. The following issues were noted: sections regarding students with special needs and excused absences for religious holidays – update Jake Carnes name. Use generic language without name of director of office. Bob had question about attendance – no more than two absences are permitted, is confused with excused absences. Should the wording be no more than two **unexcused** absences? Would automatically have two absences. Doesn't match current boiler plate language. How are grades done? Eliminate the statement in the syllabus regarding 500 level courses. Change wording regarding attendance, special needs, religious holidays, and grading (500 level course) in the syllabus. Replace absences section with template paragraph. Include a 15-week outline/tentative schedule, i.e., week 1, week 2, week 3, week 4, etc. Ethics statement, pg. 6, change "Melody Noland" to the words "department chair". Send request for changes to Aaron. When does it launch? Not time to get through all committees this spring in time for fall implementation. Time is not a factor in getting changes made. Bob made a motion to approve KHP 280 pending the changes cited as necessary and Tricia seconded. Unanimously approved, no nays.

Program Change Proposal – MS KHP Health Promotion Formal Option

Discussion – would provide a formal option in Health Promotion in the MS degree program and add an additional option for a statistics course (EDP 558 instead of EDP 557 – availability is an issue). Molly suggested leaving EDP 557 **or** 558 as requirements. Existing Formal Options – None; New Options – 1) Kinesiology and 2) Health Promotion. Need to check with Registrar's Office to determine if options

currently exist. Recommendation to table. Justin will bring up at KHP faculty meeting today. Dr. Ickes is professor who put forward the proposal.

From EDP

#### Program Change – Masters in Counseling Psychology

Discussion of proposal by Jeff Reese, department chair. (As a side bar, proposal also corrects departmental name change.) The program has been a 36 credit hour degree program which was a launching point for doctoral work or licensure at the master's level. Licensing laws have changed in Kentucky. Counselor education in Kentucky must now meet CACREP standards – students can no longer get licensed in Kentucky through the "equivalent venue". 40% of students go on to doctoral programs. What to do with 36 credit program to make them better prepared for doctoral work and not compromise the clinical work? This proposal adds 12 hours which would make the program 48 hours to complete. Students can't continue to get state licensure at 36 credit hours. Applications have dropped significantly over the last couple of years. Does this qualify as substantive change under SACS? We can check with Mia Alexander-Snow. Molly made motion to approve program change pending results from Mia, Tricia seconded. Check with Mia and note on form. Jeff can update revised document with new date. **Unanimously approved, no nays.**

#### Major Course Change – EDP 613 Social Aspects of Behavior

Discussion of EDP 613. Proposal requests changing course number from EDP 613 to EDP 513. Course can now be taken by undergraduates. Jeff Reese indicated the course is offered in the summer. To help the class make, the department wanted to open enrollment to undergraduates. Psychology Department was consulted and is okay with proposal. Already approved as a DL course. Syllabus does contain two separate grading scales, but grade scale needs to be changed on form to Graduate School Grade Scale. Martha made the change to the form during the meeting. Molly moved approval and Tricia seconded. Unanimously approved, no nays.

From EDSRC

#### Program Change Proposal – BS MSD to Special Education

Margaret and Bob led discussion of this proposal. Reminded us that we approved all new and revised courses in this program in November or December; this is just back on the agenda rewritten on the new program form. Program would lead to certification in both LBD and MSD. Program would make students more marketable and have them better prepared for the master's degree program. Rationale for proposal – would like to combine the LBD and MSD programs – would help increase numbers in classes rather than spreading enrollments across courses in two programs. Correct form now submitted. Still 120 credit hours. Have met with Mia and received feedback from her regarding what needs to be done. February 2 memo reviews discussion with Mia Alexander-Snow. Note to Martha: Delete Elementary education pre-reqs. Needs department chair routing signature and date approved in department. Molly moved to approve this program pending changes, Margaret seconded. Unanimously approved, no nays.

From EDC

Minor Course Change Request – EDC 639 Multicultural Secondary Education

Discussion -- only change is course title change, take syllabus off. Martha deleted syllabus. Tricia moved to approve proposal, Molly seconded. Unanimously approved, no nays.

From EDL

New Course Proposal – EDL 709 Evidence-Based Decision Making

Discussion – Proposal for new course. This is the action research course that is required for specialist. Course is not open to other departments – oriented to preparation of principals. Bob moved approval, Margaret seconded. Unanimously approved, no nays.

Molly moved to adjourn and Tricia seconded.

Next meeting is scheduled for April 25 at 10:00 a.m. in 245 TEB.

Minutes approved by Chair Justin Nichols 8/01/2016