

Date

MEMORANDUM

TO: Chair, College of Education, Courses and Curricula Committee

Chair, Graduate Council

Chair, Senate Council

Chair, Senate

FROM: Kinesiology and Health Promotion

RE: Change in Kinesiology and Health Promotion M.S. – Adding Formalized Options

The faculty is requesting to update our curriculum for our graduate students in order to formalize the option for emphasis in Coaching. We currently have a general M.S. degree in Kinesiology and Health Promotion, but the different discipline options (emphasis areas) have not been formalized. It would also enable us to list Coaching on the transcript as the degree conferred. Currently, the M.S. degree that our students complete is titled: Kinesiology and Health Promotion. These requested changes are specific to the Coaching option only. While it may seem redundant to individuals not in these specialized areas, kinesiology and health promotion are two different fields and should not be considered one in the same, particularly considering the multitude of degrees offered within these areas and those seeking jobs within these specific areas. Our goal for conducting these revisions is to strengthen our students' marketability for career opportunities.

The table below outlines the current vs. new requirements for the proposed formalized option:

Current Requirements for M.S. Kinesiology and Health Promotion	Proposed Requirements for Formal Option in Coaching
<i>Plan A (Thesis Option)</i>	<i>Plan A (Thesis Option)</i>
EDP/EPE 557 or STA 570 (3-4 hours)	EDP/EPE 557 or 558, STA 569, 570, 580 or PSY 610 (3-4 hours)
KHP 644 (3 hours)	KHP 644 (3 hours)
KHP Area of Concentration (12 hours)	KHP Area of Concentration (12 hours)* *all 12 credits are for specific required courses: KHP 601 (3 credits) KHP 602 (3 credits) KHP 685 (3 credits) KHP 688 (3 credits)
Supporting Electives (6 hours)	Supporting Electives (6 hours)
KHP 768 (6 hours)	KHP 768 (6 hours)
Total 30-31 hours)	Total 30-31 hours)
<i>Plan B (Non-Thesis Option)</i>	<i>Plan B (Non-Thesis Option)</i>
EDP/EPE 557 or STA 570 (304 hours)	EDP/EPE 557 or 558, STA 569, 570, 580 or PSY 610 (3-4 hours)
KHP 644 (3 hours)	KHP 644 (3 hours)
KHP Area of Concentration (18 hours)	KHP Area of Concentration (18 hours)*

	*of these hours, 12 credits are for specific required courses: KHP 601 (3 credits) KHP 602 (3 credits) KHP 685 (3 credits) KHP 688 (3 credits)
Supporting Electives (6 hours)	Supporting Electives (6 hours)
Total 30-31 hours	Total 30-31 hours

From: noreply@qualtrics-survey.com
To: [Erwin, Heather](#)
Subject: Substantive Change Decision
Date: Thursday, August 16, 2018 5:29:24 PM

Dear Heather Erwin,

Thank you for your email regarding the proposed program change(s) to **KHP, Master's (31.0505)**.

My email will serve 2 purposes: 1.) Next steps for SACSCOC, and 2.) Verification and notification that you have contacted OSPIE—a Senate requirement for proposal approval.

1. **Next steps for SACSCOC:** None required
2. **Verification that OSPIE has reviewed the proposal:** Based on the proposal documentation presented and Substantive Change Checklist, the proposed program changes (refer to list below) are not substantive changes as defined by the University or SACSCOC, the university's regional accreditor. Therefore, no additional information is required by the Office of Strategic Planning & Institutional Effectiveness at this time. The proposed program change(s) may move forward in accordance with college and university-level approval processes.

Description of Proposed Change(s):

· We are requesting four formalized options within the Kinesiology and Health Promotion M.S. degree: Biomechanics, Exercise Physiology, Physical Education Teaching, and Coaching.

Should you have questions or concerns about UK's substantive change policy and its procedures, please do not hesitate contacting our office.

Office of Strategic Planning & Institutional Effectiveness
University of Kentucky

Visit the Institutional Effectiveness Website: <https://proxy.qualtrics.com/proxy/?>

[url=http%3A%2F%2Fwww.uky.edu%2Fie&token=w%2BXHkAS0tASxS4xDceQ8e0MxnHdJ2Eu4smnkDcYodCE%3D](http://3A%2F%2Fwww.uky.edu%2Fie&token=w%2BXHkAS0tASxS4xDceQ8e0MxnHdJ2Eu4smnkDcYodCE%3D)

CHANGE MASTERS DEGREE PROGRAM FORM

1. GENERAL INFORMATION

College:	Education	Department:	Kinesiology and Health Promotion		
Current Major Name:	Kinesiology and Health Promotion	Proposed Major Name:	No change		
Current Degree Title:	M.S. Kinesiology and Health Promotion	Proposed Degree Title:	No change		
Formal Option(s):	N/A	Proposed Formal Option(s):	Coaching		
Specialty Fields w/in Formal Option:	N/A	Proposed Specialty Fields w/in Formal Options:	N/A		
Date of Contact with Institutional Effectives ¹ :					8/16/18
Bulletin (yr & pgs):	http://gradschool.uky.edu/sites/gradschool.uky.edu/files/Bulletin/kinesiology.pdf July 2015 p. 159-161	CIP Code ¹ :	31.0505	Today's Date:	8/20/18
Accrediting Agency (if applicable):					
Requested Effective Date:	<input checked="" type="checkbox"/> Semester following approval.		OR	<input type="checkbox"/> Specific Date ² :	
Dept. Contact Person:	Heather Erwin	Phone:	859-257-5311	Email:	heather.erwin@uky.edu

2. CHANGE(S) IN PROGRAM REQUIREMENTS

		<u>Current</u>	<u>Proposed</u>
1.	Number of transfer credits allowed (Maximum is Graduate School limit of 9 hours or 25% of course work)	9	<i>no change</i>
2.	Residence requirement (if applicable)	N/A	N/A
3.	Language(s) and/or skill(s) required	N/A	N/A
4.	Termination criteria	N/A	N/A
5.	Plan A Degree Plan requirements ³ (thesis)	30 hours	<i>no change</i>
6.	Plan B Degree Plan requirements ³ (non-thesis)	30 hours	<i>no change</i>
7.	Distribution of course levels required (At least one-half must be at 600+ level & two-thirds must be in organized courses.)	At least half must be 600+ and two-thirds must be in organized courses	<i>no change</i>

¹ Prior to completing out this form, you MUST contact Institutional Effectiveness, which can provide you with the CIP (OSPIE@l.uky.edu or 257-1962).

² Program changes are typically made effective for the semester following approval. No changes will be made effective until all approvals are received.

³ If there is only one plan for the degree, plans involving a thesis (or the equivalent in studio work, etc.) should be discussed under Plan A and those not involving a thesis should be discussed under Plan B.

CHANGE MASTERS DEGREE PROGRAM FORM

8.	Required courses (if applicable)	<p>Plan A (Thesis Option) EDP/EPE 557 or STA 570 (3-4 hours) KHP 644 (3 hours) KHP Area of Concentration (12 hours) Supporting Electives (6 hours) KHP 768 (6 hours) Total 30+ hours</p> <p>Plan B (Non-Thesis Option) EDP/EPE 557 or STA 570 (3-4 hours) KHP 644 (3 hours) KHP Area of Concentration (18 hours) Supporting Electives (6 hours) Total 30+ hours</p>	<p><i>Plan A (Thesis Option)</i> <i>EDP/EPE 557 or 558, STA 569, 570, 580 or PSY 610 (3-4 hours)</i> <i>KHP 644 (3 hours)</i> <i>KHP Area of Concentration (12 hours)*</i> <i>Supporting Electives (6 hours)</i> <i>KHP 768 (6 hours)</i> <i>Total 30+ hours</i></p> <p><i>Plan B (Non-Thesis Option)</i> <i>EDP/EPE 557 or 558, STA 569, 570, 580, or PSY 610 (3-4 hours)</i> <i>KHP 644 (3 hours)</i> <i>KHP Area of Concentration (18 hours)*</i> <i>Supporting Electives (6 hours)</i> <i>Total 30+ hours</i></p> <p><i>*of these hours, 12 credits are for specific required courses: KHP 601 (3 credits) KHP 602 (3 credits) KHP 685 (3 credits) KHP 688 (3 credits)</i></p>
9.	Required distribution of courses within program (if applicable)	N/A	N/A
10.	Final examination requirements	<p>Plan A: Thesis defense/oral examination OR Plan B: Comprehensive examination/oral examination</p>	<i>no change</i>
11.	Explain whether the proposed changes to the program (as described in sections 1 to 10) involve courses offered by another department/program. <u>Routing Signature Log must include approval by faculty of additional department(s).</u>		
	No		
12.	List any other requirements not covered above?		
	No		
13.	Please explain the rationale for changes. If the rationale involves accreditation requirements, please include specific references to those requirements.		
	The requested curriculum changes allow this particular formalized option to have required coursework that is more highly geared toward the interest area of coaching.		

CHANGE MASTERS DEGREE PROGRAM FORM

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Signature Routing Log

General Information:

Proposal Name: M.S Kinesiology and Health Promotion - Formalized Option in Coaching

Proposal Contact Person Name: Heather Erwin Phone: 859-257-5311 Email: heather.erwin@uky.edu

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
Department of Kinesiology and Health Promotion	8/20/18	Ben Johnson / 859-257-5826 / bfjo225@uky.edu	
COE C&C		/ /	
College of Education		/ /	
		/ /	
		/ /	

External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision ⁴
Undergraduate Council			
Graduate Council			
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

⁴ Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.