

CHANGE MINOR

Once approved at the college level, your college will send the proposal to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then the program change is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

For each proposed change, you MUST also include the existing requirement.

1. GENERAL INFORMATION			
1a	Home college ¹ : Education		
1b	Home educational unit (department or school) ¹ : Kinesiology and Health Promotion		
1c	Current minor name: Minor in Health Promotion	<i>Proposed minor name: same</i>	
1d	CIP Code ² : 51.0001	Today's Date: 3/15/16	
1e	Is there an accrediting agency related to this minor?		Yes <input type="checkbox"/>
	If "Yes," name:		No <input checked="" type="checkbox"/>
1f	Requested effective date:	<input checked="" type="checkbox"/> Fall semester following approval.	OR <input type="checkbox"/> Specific Date ³ : Fall 20
1g	Contact person name: Melody Noland	Email: melody.noland@uky.edu	Phone: 257-4265
2. OVERVIEW OF CHANGES			
2a	Describe the rationale for the changes. (450 word limit)		
	To expand the elective offerings for the minor		
2b	Will the requested changes result in the use of courses from another unit?		Yes <input checked="" type="checkbox"/>
	If "Yes," describe generally the courses and how they will used.		No <input type="checkbox"/>
	CPH 201: Introduction to Public Health will be listed as an elective.		
	If "Yes," two pieces of supporting documentation are required.		
	<input checked="" type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the appropriate chair/director ⁴ of each unit from which individual courses will be used.		
	<input type="checkbox"/> Check to confirm that appended to the end of this form is verification that the chair/director of each affected unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes.		

¹ It is not possible to change the home academic unit of a degree program via this form. To change the home unit, visit <http://www.uky.edu/faculty/senate> and search for forms related to academic organizational structure.

² The CIP code is provided by Institutional Effectiveness. You can reach Institutional Effectiveness by phone or email (257-2873 or institutionaleffectiveness@uky.edu).

³ No program will be effective until all approvals are received.

⁴ A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

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2c	Will the minor's faculty of record change?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes," indicate current system and proposed changes below. (150 word limit)			
Current:		Proposed:	

3. COURSE-RELATED CHANGES

3a	Will the minor's prerequisites change?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes," use the grid below to illustrate the changes.			

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁵
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

3b	Provide the narrative about the changed prerequisites to include in the Bulletin. (150 word limit)

3c	Will the minor's required courses change?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes," use the grid below to illustrate the changes.			

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁶
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....
						Select one....

⁵ Use the drop-down list to indicate if the course is a new course ("new"), an existing course that will change ("change"), or if the course is an existing course that will not change ("n/c").

⁶ Indicate if the course is new ("new"), existing but will change ("change"), or exists but will not change ("no change").

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						Select one....
						Select one....

3d Provide the narrative about the changed required courses to include in the Bulletin. (150 word limit)

3e Will the minor’s elective courses change? Yes No
 If “Yes,” use the grid below to illustrate the changes.

Current			Proposed			
Prefix & Nmbr	Credit Hrs	Title	Prefix & Nmbr	Credit Hrs	Title	Course Status ⁷
KHP 310	3	Applied Health Ed Practice				N/C
KHP 590	3	Advanced Health Concepts				N/C
BSC 331	3	Behavioral Factors in Hlth and Disease				N/C
FAM 352	3	Issues in Family Sciences				N/C
HSM 250*	3	Introductory Epidemiology	none			Change
			KHP 509	1-3	Workshop in Health and Safety**	Change
			KHP 325	3	Community Organizing in Health Promotion+	New
			EDP/EPE/KHP 520	3	Program Evaluation+	New
			CPH 201	3	Introduction to Public Health**	Change
						Select one....

3f Provide the narrative about the changed elective courses to include in the Bulletin. (150 word limit)

KHP 325: This course is designed to provide students with an overview of community organizing and building. There will be a focus on contextual frameworks and approaches used in community organization/building, organizing and building across diverse groups and cultures, advocacy to influence public policy and address ethical challenges that shape community organizing and capacity building

EDP/EPE/KHP 520: This course is an application-focused course that provides an overview of program evaluation. This course will cover the types of evaluation, the theory associated with evaluation, and the tools most commonly applied to the evaluation process. Students will develop an appreciation for the flexibility

⁷ Indicate if the course is new (“new”), existing but will change (“change”), or exists but will not change (“no change”).

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needed in order to perform evaluation tasks in practical situations related to their area of expertise.
 *HSM 250 was dropped in August 2013, so it is being removed from the list of electives
 **Narrative for KHP 509 and CPH 210 will not change in the bulletin.
 +KHP 325 and EDP/EPE/KHP520 HAVE BEEN APPROVED AT UG COUNCIL AND ARE AWAITING APPROVAL AT SENATE COUNCIL.

4. OTHER CHANGES

4a	Are there any other changes to the minor? If "Yes," note below. (150 word limit)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	KHP 270 will be listed in the bulletin as Fall only and KHP 330 will be listed as spring only		

5. APPROVALS/REVIEWS

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

In addition to the information below, attach documentation of department and college approval. This typically takes the form of meeting minutes but may also be an email from the unit head reporting department- and college-level votes.

	Reviewing Group Name	Date Approved	Contact Person Name/Phone/Email
5a	(Within College)		
	KHP Faculty	3/24/16	Ben Johnson / 257-5826 / bfjohnson@uky.edu
	COE C&C	4/25/2016	Justin K. Nichols/257-4748/justin.nichols2@uky.edu
	College of Education	5/30/2016	Rosetta Sandidge/8-2887/rosetta.sandidge@uky.edu

5b	(Collaborating and/or Affected Units)		
	CPH Faculty		Kathryn Cardarelli / 218-0241 / Kathryn.cardarelli@uky.edu
			/ /
			/ /
			/ /
			/ /

5c	(Senate Academic Council)	Date Approved	Contact Person Name
	Health Care Colleges Council (if applicable)		
	Undergraduate Council		

The Academic Minor

Many departments have designed academic minors for the convenience of undergraduate students.

A minor is a structured group of courses that leads to considerable knowledge and understanding of a subject, although with less depth than a major. Some employers consider minors desirable, and the corresponding major requirements at the University may stipulate a minor. Some students choose to complement their major program with a minor in a related field or even in an entirely different field of interest. Students interested in pursuing an academic minor should contact their college dean's office and the department responsible for the minor program for guidance and advising.

Please note that undergraduate students can only complete a minor *in addition to* and as a *complement to* a major. The University does not award stand-alone minors.

Minor in Health Promotion (not for teacher certification)

	Hours
KHP 190 First Aid and Emergency Care	2
KHP 220 Sexuality Education	2
KHP 222 Drug Education	2
KHP 230 Human Health and Wellness	3
KHP 270 Introduction to Health Education and Health Promotion	3
KHP 330 Planning and Implementing School Health Education Programs	3
KHP 445 Introduction to Tests and Measurements	
or	
STA 210 Making Sense of Uncertainty: An Introduction to Statistical Reasoning	3
DHN 101 Human Nutrition and Wellness	3
Choose at least three hours from the following electives:	
KHP 310 Applied Health Education Practice	3
KHP 590 Advanced Health Concepts	3
BSC 331 Behavioral Factors in Health and Disease	3
FAM 352 Issues in Family Sciences	3
HSM 250 Introductory Epidemiology	3
Other health related elective courses than the above list may be selected with permission of the Health Promotion faculty or KHP advising staff and must be relevant to the student's professional preparation program.	

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(not for teacher certification)

<u>Course</u>	<u>Hours</u>
DHN 101 Human Nutrition and Wellness	3
KHP 190 First Aid and Emergency Care	2
KHP 220 Sexuality Education	2
KHP 222 Drug Education	2
KHP 230 Human Health and Wellness	3
KHP 270 Introduction to Health Education and Health Promotion (fall only)	3
KHP 330 Planning and Implementing School Health Education Programs (spring only)	3
KHP 445 Introduction to Tests and Measurements	3
or	
STA 210 Making Sense of Uncertainty: An Introduction to Statistical Reasoning.....	3
Choose at least three hours from the following electives:	
BSC 331 Behavioral Factors in Health and Disease.....	3
CPH 201 Introduction to Public Health.....	3
FAM 352 Issues in Family Sciences	3
KHP 310 Applied Health Education Practice.....	3
KHP 325 Community Organizing in Health Promotion	3
KHP 509 Workshop in Health and Safety.....	1-3
KHP 520 EDP/EPE/KHP 520 Program Evaluation	3
KHP 590 Advanced Health Concepts	3

Other health related elective courses than the above list may be selected with permission of the Health Promotion faculty or KHP advising staff and must be relevant to the student's professional preparation program.

From: Ben Johnson

Sent: Thu 3.31/16 8:40am

To: Melody Noland

RE: HP minor

Dr. Bennett presented for vote the changes in electives for the Health Promotion Minor per the supporting information sent out by Dr. Noland previously. Changes include:

HSM 250 – eliminated because it is no longer offered

KHP 325 & KHP 520 – added as new course offerings

KHP 509 – existing classes that are already accepted in APEX for this minor, but will be official with this update.

CPH 201 – add as elective.

Dr. Trubee motioned to vote to approve these changes. Dr. Ickes seconded. The KHP Faculty voted unanimously to pass these changes.

Ben Johnson, EdD
Professor and Chair
Department of Kinesiology and Health Promotion
University of Kentucky

From: Cardarelli, Kathryn

Sent: Wed 3/16/2016 1:56pm

To: Noland, Melody

Cc:

RE: Using CPH 201 as an elective

Hi Melody:

Good to hear from you. Yes, feel free to include CPH 201 as an elective if you believe this might yield an additional ~10 students a year. When I reviewed your currently listed electives, HSM 250 (epidemiology) is listed, which I believe is no longer offered?

Thanks,
Katie

Kathryn M. Cardarelli, Ph.D.
Associate Dean for Academic and Student Affairs
University of Kentucky College of Public Health
111 Washington Ave, Suite 212
Lexington, KY 40536
859-218-0241
Kathryn.cardarelli@uky.edu



From: Noland, Melody
Sent: Tuesday, March 15, 2016 11:58 AM
To: Cardarelli, Kathryn <kathryn.cardarelli@uky.edu>
Subject: using CPH 201 for elective

Hi, we are making a few changes in our health promotion minor. I have attached our current minor program. We are requesting to be able to add CPH 201 to our list of electives at the bottom. We currently have 50-60 students enrolled in the minor so I would anticipate about 10 students a year would select CPH 201 as an elective.

If you approve this, please email me back and let me know so we can move forward with our minor change application.

Thanks for your consideration.

Melody

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George and Betty Blanda Endowed Professor in Education
and Professor of Health Education
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**COLLEGE OF EDUCATION
COURSES AND CURRICULA COMMITTEE MEETING**

April 25, 2016 10:00-11:30 245 TEB

Committee Members

- C&I, Margaret Rintamaa
- EDL, Tricia Browne-Ferrigno
- EdSRC, Bob McKenzie
- EDP, Jon Campbell (
- EPE, Jane Jensen (Richard Angelo substituting)
- KHP, Justin Nichols (Chair)
- STEM, Molly Fisher
- Ex Officio, Rosetta Sandidge
- Staff, Martha Geoghegan (out, in the hospital)
- Staff, Gary Schroeder

Committee Issues for Discussion

- a. Tricia Browne-Ferrigno noted the chair for the committee needs to be elected at the last meeting of the year.
- b. Tricia Moved, and Jon Campbell seconded that Justin Nichols be elected chair.
- c. Justin Nichols was elected unanimously as chair for 2016-17.

From Kinesiology and Health Promotion

Program Change Proposal – MS Kinesiology and Health Promotion, HP Formal Option

- Questions and Discussion: Mindy noted that this degree is aligned with the job market. The proposal is to have the option placed on the transcript so that people will be able to take advantage of the concentration that the students will be able to demonstrate. The new option also adds some additional components, like more statistics, and an internship. It is expected that from KHP there will be additional proposals for options to follow. This is a formal option in Health Promotion.
- Motion for Action By: Tricia Browne-Ferrigno and Molly Fisher
- Action: Approved

New Certificate Proposal – New Graduate Certificate-High Performance Coaching

- Questions and Discussion: Tricia asked about the grading scale. There was a discussion of the grading scale on the syllabus, and noticed that the “rounding rule” is different than the usual graduate school grading scale. Also, the syllabus indicates that there aren’t grading scales for graduate and undergraduate students, because this is a 500 level course. There is a specific graduate scale but it doesn’t conform to the graduate school.

Justin mentioned that this course really doesn't need to be in the proposal, because it isn't a new course. Bob mentioned that the course is included because it needs to be approved for inclusion in this certificate. There was a discussion as to whether this course should be pulled out of the proposal, because it is not going to be changed. The author should be told to pull the course, but also the syllabus should be changed to fix the grading scale problem. The committee thinks that both of the 500 level syllabi could be pulled from the proposal. Margaret commented that by both getting the syllabus and the program proposal approved at the same time might be a problem. She thinks that it would be best to first get the courses approved, and then do the program submission. Justin indicated that it is too late for senate approval anyhow, so this will be the best time to make suggestions for cleaning up the overall proposal.

- Motion for Action By: Margaret Rintamaa and Molly Fisher
- Possible Actions: _Approved
- Memo to Author if Approved (Optional)
 - Take 547 out of the proposal. Fix the graduate grading scale so that it aligns with the graduate school. Also, be sure to demonstrate both the graduate grading scale and also the graduate level.
 - Take 683 out of the proposal because it doesn't have any changes.

Program Change Proposal – Health Promotion Minor

- Questions and Discussion. This proposal is just to update the minor. It changes elective courses and some others.
- Motion for Action By: Tricia and Molly
- Possible Actions: _x_Approved

New Course Proposal – KHP 690

- Questions and Discussion: Margaret suggested that KERA standards is inappropriate language. The authors should get together with Dr. Erwin and Dr. Noland to develop more appropriate tables and language.
- Motion for Action By: Margaret and Bob
- Possible Actions: _x_ Approved
- Memo to Author if Approved (Optional).
 - Need to get rid of the KERA language and the EPSB Themes tables, because the course is not a teacher preparation course.
 - The Disability Center contact information must be changed to be current. (Need to use new Syllabi Template on University Senate Forms webpage to ensure that required boilerplates are included.)

New Course Proposal – KHP 691

- Questions and Discussion: Note that there are two syllabi included, one for distance learning and one not. Note that the same problems with KERA and Themes. Also, Rosetta recommended that because the program is not a teacher preparation program, the teacher certification related tables need to be removed, as in KHP 690. The two versions of the course are different. The courses are not hybrid as indicated by the author. Tricia said that a hybrid course is more flexible. Molly wondered whether it is logically

possible to have a distance learning course. Molly wondered what the difference between a coaching certificate and a high performance coaching certificate.... Justin said that the coaching certificate is primarily for educator preparation.... And the high performance certificate is associated with strength and conditioning and a different career path.

- Motion for Action By: Margaret and Molly
- Possible Actions: Approved
- Memo to Author if Approved (Optional)
 - Approved if the tables associated with KERA and EPSB themes are deleted.

From Curriculum and Instruction

Education Abroad proposal – Education In Chinese Culture

- Questions and Discussion.....
- Motion for Action By: Molly and Bob
- Possible Actions: Approved

Meeting adjourned

Minutes approved by Chair Justin Nichols 8/01/2016