

## CHANGE OPTION 6/ALTERNATIVE CERTIFICATION IN MSD PROGRAM FORM

### 1. GENERAL INFORMATION

College:	Education	Department:	EDSRC
Current Major Name:	Special Education	Proposed Major Name:	Special Education
Current Degree Title:	n/a	Proposed Degree Title:	n/a
Formal Option(s):	External Certification	Proposed Formal Option(s):	External Certification
Specialty Fields w/in Formal Option:		Proposed Specialty Fields w/in Formal Options:	
Date of Contact with Associate Provost for Academic Administration <sup>1</sup> :			
Bulletin (yr & pgs):	n/a	CIP Code <sup>1</sup> :	
		Today's Date:	1/12/17
Accrediting Agency (if applicable):	EPSB		
Requested Effective Date:	<input checked="" type="checkbox"/> Semester following approval.	OR	<input type="checkbox"/> Specific Date <sup>2</sup> :
Dept. Contact Person:	Melinda Ault	Phone:	7-7689
		Email:	mjault@uky.edu

### 2. CHANGE(S) IN PROGRAM REQUIREMENTS

		<u>Current</u>	<u>Proposed</u>
1.	Number of transfer credits allowed (Maximum is Graduate School limit of 9 hours or 25% of course work)		
2.	Residence requirement (if applicable)		
3.	Language(s) and/or skill(s) required		
4.	Termination criteria		
5.	Plan A Degree Plan requirements <sup>3</sup> (thesis)		
6.	Plan B Degree Plan requirements <sup>3</sup> (non-thesis)		
7.	Distribution of course levels required (At least one-half must be at 600+ level & two-thirds must be in organized courses.)		
8.	Required courses (if applicable)	EDS 550	<i>EDS 650</i>
9.	Required distribution of courses within program (if applicable)		
10.	Final examination requirements		
11.	Explain whether the proposed changes to the program (as described in sections 1 to 10) involve courses offered by another department/program. <u>Routing Signature Log must include approval by faculty of additional</u>		

<sup>1</sup> Prior to filling out this form, you MUST contact the Associate Provost for Academic Administration (APAA). If you do not know the CIP code, the APAA can provide you with that during the contact.

<sup>2</sup> Program changes are typically made effective for the semester following approval. No changes will be made effective until all approvals are received.

<sup>3</sup> If there is only one plan for the degree, plans involving a thesis (or the equivalent in studio work, etc.) should be discussed under Plan A and those not involving a thesis should be discussed under Plan B.

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	department(s).
	n/a
12.	List any other requirements not covered above?
	n/a
13.	Please explain the rationale for changes. If the rationale involves accreditation requirements, please include specific references to those requirements.
	This change is technically a name and course number change. SLO's have not changed. EDS 550 is a student teaching course that was changed as a result of a Program Change in Special Education at the Undergraduate level. The course SLO's are no longer appropriate for the Option 6 (Alternative Certification) Moderate and Severe Disabilities students. Option 6 students are not technically allowed to student teach per EPSB because they are teaching in their own classroom. EDS 650 is an advanced practicum that better aligns with their program plans; this course was approved on 11/23/16.

# CHANGE MASTERS DEGREE PROGRAM FORM

## Signature Routing Log

### General Information:

Proposal Name: Change to Options 6/Alternative Certification in Moderate to Severe Disabilities

Proposal Contact Person Name: Melinda Ault Phone: 7-7689 Email: mjault@uky.edu

### INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

### Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
MSD Program Faculty	1/17/17	Amy Spriggs/257-9105/amy.spriggs@uky.edu	
EDSRC	1/17/17	Margaret Bausch/257-8810/meb@uky.edu	
Courses & Curricula	2/28/17	Justin K. Nichols/257-4748/justin.nichols2@uky.edu	
College of Education		Rosetta Sandidge/8-2887/rosetta.sandidge@uky.edu	
		/ /	

### External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision <sup>4</sup>
Undergraduate Council	n/a		
Graduate Council	n/a		
Health Care Colleges Council	n/a		
Senate Council Approval	n/a	University Senate Approval	n/a

Comments:

<sup>4</sup> Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.

SPED Program Faculty Meeting  
1/17/17  
Minutes

- **Business:**

- **Option 6/Alt Cert Program Change**- A change was made to change the name of EDS 550: Student teaching to EDS 650: Advanced Practicum that our Option 6/Alternative certification students take. This will start Fall 2017 when it is approved.
  - Spriggs moved that we accept the alt cert program change, Lane seconded, Motion passed unanimously
- **Student concerns**
  - Alternative Certification Student (Melinda)
    - FYI for faculty: The college is making an open records request to the EPSB on an alternative cert student who indicated that she had been convicted of a misdemeanor or felony on her student teaching application. She indicated that the EPSB had reviewed this issue and cleared her to teach, but we cannot obtain a record of that unless we make the open records request. We wanted to do this to ensure that the issue has been cleared by the EPSB.
  - Student requesting to apply to TEP out of cycle or "early" (Amy)
    - Ashtin Flener is requesting to apply to TEP out of cycle. She wrote a letter to Dr. Spriggs indicating that in the past her grades had not been good, but she has improved her grades since receiving medication. She is attempting to increase her GPA by using the last 30 hours of her coursework. The faculty has voted not to allow out of sequence TEP interviews. Spriggs moved that we do not allow Ashtin Flener to interview out of sequence as the faculty do not consider this as an extenuating circumstance, Mackenzie seconded. The motion passed unanimously.
- **Any other new business?**
  - Austin Cheatham is applying for TEP again this semester.
  - Mackenzie asked about the dual certification program. Once students have declared a program, they are allowed to finish that program. This is a policy in the university bulletin. Schroeder is saying that we have to put MSD through to the EPSB as one program and LBD through to the EPSB as one program and students will apply to both. Spriggs will email Allison Bell to ask about the Praxis and about the EPSB approval of the programs.

- **OTIS artifacts**

- Course artifact selection
- Students are to upload to their MIDPOINT portfolio

- They have to upload to their Midpoint portfolio- all of the ones between entry and prior to student teaching. Artifacts should be scored as:
      - 5 is 98-100
      - 4 is an A
      - 3 is a B
      - 2 is a C
      - 1 is a D
      - 0 is an E.
  - **Standards need to be selected**
  - **Artifacts need to be scored**
    - Faculty have to score the artifact so student can meet their standard
    - What should we do for artifacts that are not scored? Part time instructors have not scored artifacts. Can the part time instructors present their grade book for the assignment and the grade for the artifact. We will do a matrix for the redesign course of the standards for each artifact that students should assign.
- **Student Supervision – are we covered?**
  - Practicum
  - Student teaching
    - We are covered for practicum and student teaching
- **Course coverage**
  - EDS 632 – 1 student
    - Lane and Ault will cover this class
  - EDS 701 – Dossier
    - Spriggs is teaching
    - Shepley and Lane will teach EDS 701 in Fall 2018 – Topic is manuscript publication. 701 variable, 702 manuscript, 703 APA, 704 dossier
- **Course section limits (Sally)**
  - 202 and 700 sections- Every semester students are registering in 202 sections that are not supposed to be in that course. How can we get a lock on the 202 sections so that only distance students can enroll? David Timony at the registrar's office can do this. Any 202 should be permission of instructor. Phyllis should be able to say that any 202 sections should be permission of instructor only. Section 700 series should be locked and permission of instructor only.
- **TurnItIn (Sally)**
  - [https://www.youtube.com/watch?v=0VBMgPlz\\_5g](https://www.youtube.com/watch?v=0VBMgPlz_5g)
  - This software catches plagiarism and students submitting programs from multiple sections. Brad McDaniels will present the software in the faculty meeting and we should consider if we want to adopt this in the future.
- **EDC/SEM Courses – SPED student issues**
  - Special education students have made negative comments on course evaluations related to the usefulness of the EDC/SEM courses for special ed students. Margaret will contact Jerrod Stallones and Jennifer Wilhelm related to this issue.

- **OSEP grants**
  - Personnel prep grant is an interdisciplinary project that have shared coursework, assignments, and clinical experiences across two discipline
  - Leadership grants
- **Praxis tests (Kera)**
  - Eve Profitt can give us access to the Praxis exams. Praxis I and II. Kera will let her know that we would like the codes.
- **Research issues – follow up**
  - Conducting research in Fayette County- Melinda will contact Fayette County to find out information on this.
  - UK IRB and existing research (class projects)
- **Undergraduate re-design:**
  - All courses and program are at Senate – ready to be reviewed and added to their transmittal!!!-
  - Submit alt cert program change – our department and Course and Curricula and EPSB—can upload as pdf with the minutes
  - EPSB approval paperwork
- **Program Faculty Chairs Meeting**
  - January meeting
    - Melinda and Sara are going --2:00 January 24
- **TEP Cycle**
  - Jan. 23-27: Applications may by turned in to TEB 166
  - Feb. 6-10: Sign-up for Interviews
  - Feb. 13-24: TEP Interviews
  - Feb. 27-March 1: Results due in TEB 166
  - March 6: Results released to students in TEB 166
- **Future meetings-** Sara will look to move to TEB 245
  - **Next meetings: Feb 7, March 7, April 4, May 2**
- **Other**
  - Margaret has completed sections of departmental Review. She may be sending requests for information to us.

## **EDSRC Faculty Meeting Minutes**

**January 17, 2017**

**222 TEB – 12:30 PM**

Present: Abner, Ackerman, Ault, Bausch, Bottge, Crystal, Flanagan, Harley, Hawkins-Lear, Lee, Maxwell, McKenzie, Mushett, Rogers, Spriggs, Shepley, Sampson, Ysasi, Denise Stewart & Brad McDaniels.

Faculty absent: Allday, Bishop, Feist-Price, Grisham-Brown, Lane, McCormick

### **Call to Order**

#### **Guest Speaker: Brad McDaniel on TurnItIn**

Brad McDaniels gave a presentation on TurnItIn. This is a program that detects plagiarism instances. Dr. Ysasi also explained how it detects a duplicate paper used on another assignment and updated faculty on how to set up the account to upload papers or assignments. Dr. Maxwell added how you can also choose how you want the document to be checked by selecting various options. Dr. Rogers said Indiana has this tutorial on their website and she verified that any educational program can use this. RC has implemented this and sent to all students. Dr. Bausch asked if we wanted to make a recommendation. Carol Mushett made the motion when appropriate and possible that this service be required and students take the statement pledge. Sally Shepley seconded the motion. Dr. Spriggs commented that we need to also include the part-time people as well. Motion passed unanimously.

Next item was approval of 11/16 and 12/16 minutes. After two amendments to November minutes, Carol Mushett made motion, Dr. McKenzie seconded. Motion carried unanimously.

Dr. McKenzie moved to accept the 12/16 minutes, Melinda seconded – vote taken was unanimous.

### **ANNOUNCEMENTS**

Dr. Bausch introduced new faculty, Sarah Hawkins Lear. Sarah is teaching two courses and a practicum.

Dr. Bausch informed the faculty that Diane Hayes has retired. Donna Snyder started January 3, 2017 as the Deaf Blind Project Coordinator.

Dr. Bausch updated on Marcia – she has a total loss on her house. She is so appreciative of everything the faculty and staff have done.

Updated on Jennifer – she is doing well and hopefully will be back next week to teach.

Dr. Bausch also updated G.T. Lyman, fell and had a concussion. Belva Collins fell and broke her wrist. Mary Ann Vimont fell and broke her leg in 2 places. Cindy Jong had a baby.

Phyllis needs copies of your spring 2017 syllabi PDF.

Dr. Rogers discussed the Lexus for Little Ones. The raffle tickets are \$100 each. The proceeds benefit the Children's hospital.

- **Faculty Presentation Reminders**

*February 7, 2017*

Sally Shepley – 2<sup>nd</sup> Year

Carol Musheett – 2<sup>nd</sup> Year

*March 7 2017*

Donna Brostek Lee – Promotion

Noel Ysasi – 2<sup>nd</sup> Year

*April 4, 2017*

Sara Flanagan – Promotion & Tenure

Kristen Maxwell – 2<sup>nd</sup> Year

## Great News!!

- Congratulations to the Allday family who welcomed Luke Raphael Allday on 1/13/17 at 8:49 a.m. Luke weighed 7 lbs. 12 oz. and was 19 1/2 inches long. Mom and Luke are doing great.
- Betty Reynolds, a student in the Visual Impairment Program and a teacher of the Visual Impaired, has been selected to receive a Delta Gamma Foundation Graduate Student Fellowship to attend the American Foundation for the Blind Leadership Conference in March 2017. Ms. Reynolds teaches in the Laurel County School System.
- Donna Snyder has been hired as the new Deaf-Blind Coordinator for our Deaf-Blind program (Dr. Grisham Brown, PI). Dr. Snyder officially began working in her new role on January 3, 2017
- Courtney McCord is our new Staff Support person. Mrs. McCord will be working with the Early Childhood program, working with the assessments and assisting with the RC program, as well as other responsibilities. She will be in the 224 office with Denise.
- Dr. Sarah Hawkins Lear has returned to the EDSRC department as a Lecturer. Dr. Hawkins-Lear will be teaching and working with the Interdisciplinary Early Childhood Program.
- Dr. Allan Allday was featured in the 2016 Edition of the College of Education *next*. The article highlights the Applied Behavior Analysis Masters program. Other professors mentioned in the article are Dr. Ault, Dr. Lane, Dr. Shepley, and Dr. Spriggs. The magazine can be found online.
- Dr. Brian Bottge was featured in the 2016 Edition of the College of Education *next*. The article focuses on Dr. Bottge's two IES research grants. His current grant focuses on Math assessment.
- Lebogang Tiro has been appointed to be the student representative for the National Rehabilitation Association (NRA). Her term will begin January 2017.
- Lisa Dunkley's entry into the 2016-2017 Leadership Essay Contest sponsored by Chi



Sigma Iota and CACREP won Second Place in the Doctoral Students/Professional Counselors/Counselor Educators Category. Her topic was "Wellness Leadership in Organizations." She will receive \$200, and her essay will be published at csi-net.org. She will also receive a one-year membership renewal in CSI. Award recipients will be recognized during one of CSI's events at the 2017 ACA Conference & Expo in San Francisco. Congratulations Lisa!!

### **Department Items – Old**

Dr. Bausch updated on the Department Periodic Review. There are multiple questions in each of the segments and will assist if anyone needs help. She needs each program to send her items that she requests and attachments can be included.

Faculty Performance Reviews –Bausch stated she will meet with each faculty individually and then with Dean O’Hair. Please let her know if anyone will be going up for promotion.

The Handbook Committee will be meeting.

Bausch reminded everyone to do your Peer Review of Teaching. This is only done once a year.

### **Department Items – New Business**

Dr. Ault discussed Option 6. We need to make a minor change to EDS 650 which is the Advanced Practicum course taken by alternative certification students. This course is identical to what undergraduate students take as student teaching (EDS 550). Alternative certification students are not allowed to take student teaching so this minor name change is requested. Dr. Shepley made the motion to approve the minor change of a name change from EDS 550: Student Teaching to EDS 650: Initial Certification Advanced Practicum in Moderate and Severe Disabilities for the students in the Option 6 Alternative certification program. Dr. Mackenzie seconded. The motion was passed unanimously.

Bill Richardson will be our guest speaker next month. Sally made a motion to move the EDSRC meeting – Kristen seconded. The vote was unanimous. The EDSRC meeting will be moved to 12:15 p.m. for February 7 only. GASC will meet at 11:45.

Next item was Technology Infrastructure at UK. UK has been coordinating discussions with Brian Nichols, chief Information Office. Margaret was put on the ADHOC committee for this as well. We have a lot of issues that UK is not thinking about when making technology decisions. Please let Dr. Bausch know of any ideas with this.

Dr. Bausch discussed IEC/EDS/RC 701 Dr. Spriggs is teaching “Dossier” Spring 2017; Dr. Maxwell will teach “APA” in the Fall2017; Early Childhood will teach “Variable Topic in Spring 2018; Sally and Justin will teach “Manuscript Publication” in Fall 2018.

Next discussed was the baby shower for the Allday’s –Sally will keep us posted when they arrive at a date and time. The faculty asked if they had already bought their diapers if they could go ahead and bring in especially since there some had bought the smaller sizes.

## **Program Items**

I. DGS Items - Dr. Crystal DGS – sending out a doodle poll for dates Doctoral Student review. We have an application for LBD area – would like to do interview by skype. Friday, February 3. Do between 9-11. He added that he has had several students who bypassed chain of command and went straight to GS. We need to make sure that students get moved out of post bac status.

II. IEC items – N/A

III. EDS – N/A

IV. RC – Dr. Maxwell updated on guest speaker Mia Snow who attended the RC meeting this morning. Dr. Bishop updated that the RC Doctoral students will do their review next month. Also Dr. Bishop asked if anyone would like to develop an exchange program with South Africa. If anyone is interested in this projector contact Dr. Bishop

V. Vision – N/A

VI. ABA – N/A

VI. Faculty Council – (Dr. Bausch will check with Kelly to see if we need someone besides Katherine on Faculty Council)

VIII. Promotion & Tenure Committee – no updates

IX. Courses & Curricula – McKenzie – having a meeting this Thursday.

X. Research Advisory – Dr. Bottge is scheduling a field trip to Eric Davidshofer's office who is an editor for OSPA. He would like to establish a close working relationship with them and that it would be much more helpful. Amy reiterated that the editors are extremely helpful when you are working with a grant proposal. Dr. Bottge would like to keep using the same editors who are familiar with the education grants. Dr. Bottge also updated on a Research Support Grant program for \$20,000. This program is for you to run a pilot study on how to do a large grant. Initial proposals are due to Margaret 1/30/17. Dr. Bausch reminded faculty to please make nominations for the upcoming Kirwin Prize and Sturgill Award These nominations are due Wednesday 2/1/17.

Dr. Bausch wants nominations on all 3 awards from our Department.

XI. Inclusiveness – Ault (2017) – N/A

XII. Media & Information – Rogers (2018) – N/A

XIII. Rules – Allday (2017) – N/A

XIV. Graduate Recruitment, Retention & Student Success – Crystal (2019) - Dr. Crystal updated on Graduate Recruitment, Retention & Student Success Meeting will be at the end of January.

XV. Undergraduate Recruitment, Retention & Student Success – Crystal (2019)

XVI. Faculty & Student Recognition Committee – Lane (2017) – N/A

XVII. Staff Council – Susan Shelton – N/A

XVIII. University Senate – Allday – N/A

XIX. Council of Chairs Summary – Bausch

#### Ad Hoc Committees

XX. Merit Task Force - Bottge - has been defunct.

XXI. Department Chair Evaluation - Harley stated that the committee feels the chairs should be evaluated and staff should be included.

#### Student Organizations

XXII. KAECE – Ky Association for Early Childhood Education – Sampson – N/A

XXIV. Rehabilitation Counseling Student Association (RCSA)

a. Chi Sigma IOTA – Rho Zeta – Maxwell

b. Chi Sigma IOTA – Sasi

XXV. Living Learning Program (LLP) – Flanagan have her students paired with Community Impact.

Dr. Bausch asked for any other business. Lee made the motion that the meeting be adjourned. Dr. Rogers seconded the motion. Motion passed and was unanimous. The meeting was adjourned at 2:00 p.m.

Respectfully Submitted,

Denise Stewart

From Spriggs, Amy D &lt;amy.spriggs@uky.edu&gt;★

Subject **FW: College of Ed Grad-Level Certifications**

To Ault, Melinda &lt;Melinda.Ault@uky.edu&gt;★, Geoghegan, Myrt &lt;martha.geoghegan@uky.edu&gt;★

Tags **UKY.EDU**

University of Kentucky  
116 Taylor Education Building  
Lexington, KY 40506  
859-257-9105

**From:** "Jackson, Brian A" <jackson@email.uky.edu>**Date:** Friday, September 23, 2016 at 10:00 AM**To:** "Brothers, Sheila C" <sbrothers@uky.edu>, "Wielgus, Kimberly R" <kimberly.wielgus@uky.edu>, "Nikou, Roshan" <Roshan.Nikou@uky.edu>**Cc:** "Spriggs, Amy D" <amy.spriggs@uky.edu>**Subject:** RE: College of Ed Grad-Level Certifications

Hi Sheila:

I agree that the result of discussions with Andrew last year was that new state certification programs or changes to existing programs did not have to be approved by either Graduate Council or Senate. I believe Margaret was involved in those discussions.

Best,

Brian



**Brian A. Jackson, Ph.D.**  
Interim Dean  
101B Ezra Gillis Building | Lexington, KY 40506-0033  
(859) 257-7132 | [www.gradschool.uky.edu](http://www.gradschool.uky.edu)

**From:** Brothers, Sheila C**Sent:** Friday, September 23, 2016 9:32 AM**To:** Wielgus, Kimberly R; Nikou, Roshan**Cc:** Spriggs, Amy D; Jackson, Brian A**Subject:** College of Ed Grad-Level Certifications

Hello! Amy called with a question about how to change the courses for a certification that is given by the state (not UK) after a series of courses is completed by the student. I recall this issue coming up last year and I also think the end result was a determination that state-granted certification changes did NOT need to go through Senate.

Do either of you have any recollection of this discussion? I thought it stemmed from a question at the GC, but I am not sure.

Thank you,  
Sheila

*Sheila Brothers*  
Office of the Senate Council  
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Phone (859) 257-5872  
<http://www.uky.edu/faculty/senate>