



Kinesiology and Health Promotion
100 Seaton Building
Lexington, KY 40506-0219

October 10, 2017

To Whom It May Concern:

Please accept the attached documents to formally remove the requirement of PGY 412G from the undergraduate Exercise Science (BS) program (non-Teacher Education track). This request only involves removal of PGY 412G as a required course in the Program, it does not add additional courses, as previously approved courses will be used in place of this requirement. The Department of Physiology has been notified of this Program modification (see enclosure). Please contact me if you have any questions.

With kind regards,

A handwritten signature in cursive script that reads "Mark G. Abel".

Mark Abel, Ph.D., CSCS*D, TSAC-F*D
Director, Exercise Physiology Laboratory
Director, Undergraduate Exercise Science Program
Director, Graduate Exercise Science Program
Associate Professor
University of Kentucky

CHANGE UNDERGRADUATE DEGREE PROGRAM

PLEASE NOTE: To ensure that a series of changes to an existing degree program does not essentially create a new program, the Southern Association for the Accreditation of Colleges and Schools (SACS) requires submission of its Substantive Change Checklist for every program change. Prior to college-level review, you must fill out and submit the [SACS Substantive Change Checklist](#) to the Office of Institutional Effectiveness. Contact Institutional Effectiveness (institutionaleffectiveness@uky.edu) for assistance.

Once approved at the college level, your college will send the proposal to the appropriate Senate academic council (HCCC and/or UC) for review and approval. Once approved at the academic council level, the academic council will send your proposal to the Senate Council office for additional review and then a 10-day posting online, during which senators review on their own and have an option to register an objection if they so desire. If no objection is raised to the Senate Council Office within ten days of the posting the proposal, then the program change is approved. The Senate Council Office will report approvals to the Provost, Registrar and other appropriate entities, including the contact person.

For every proposed change, you MUST also include the existing requirement.

SUMMARY OF CHANGES

Check all that apply.

| | | | |
|--|---|--|--|
| <input checked="" type="checkbox"/> Courses | <input type="checkbox"/> Program name | <input type="checkbox"/> Total required credit hours | <input type="checkbox"/> Student learning outcomes |
| <input type="checkbox"/> Criteria for admissions/progression/termination | <input type="checkbox"/> Certificate assessment | <input type="checkbox"/> Other | |

1. General Information

| | | |
|----|--|--|
| 1a | Date of contact with Institutional Effectiveness (IE) ¹ : | 10/09/2017 |
| | <input checked="" type="checkbox"/> Appended to the end of this form is a PDF of the reply from Institutional Effectiveness. | |
| 1b | College ² : Education | Department ² : Kinesiology and Health Promotion |
| 1c | CIP code ³ : | Today's Date: 10/10/2017 |
| 1d | Current major name: (Biology, Design, etc.) | Kinesiology-Exercise Science track (non-Teacher Ed) <i>Proposed major name:</i> |
| 1e | Current Degree (BA, BFA, etc.): | BS <i>Proposed degree:</i> |
| 1f | Will there be any changes regarding a track(s) for the program? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| 1g | Accrediting agency, if applicable: | NA |
| 1h | Date of most recent periodic program review for this degree: | Spring 2017 |
| 1i | Requested effective date: | <input checked="" type="checkbox"/> Fall semester following approval. OR <input type="checkbox"/> Specific Date ⁴ : Fall 20 |

¹ Prior to college-level review, you must fill out and submit the SACS Substantive Change Checklist to the Office of Institutional Effectiveness. You can reach Institutional Effectiveness by phone or email (257-2873 or institutionaleffectiveness@uky.edu).

² It is not possible to change the home academic unit of a degree program via this form. To change the home unit, visit <http://www.uky.edu/faculty/senate> and search for forms related to academic organizational structure.

³ The CIP code is provided by Institutional Effectiveness. If a different CIP code is necessary, the program may undergo a review similar to the new program approval process.

⁴ No program change(s) will be effective until all approvals are received.

CHANGE UNDERGRADUATE DEGREE PROGRAM

| | | | | |
|----|----------------------|-----------|----------------|----------------------------|
| 1j | Contact person name: | Mark Abel | Phone / Email: | 7-4091 / mark.abel@uky.edu |
|----|----------------------|-----------|----------------|----------------------------|

2. Overview of Changes

2a Describe the rationale for the changes, including results from the most recent program review if applicable. (450 word limit)
 Due to a request from the Provost's Office, KHP Faculty have approved the following: Remove the Program requirement to complete PGY 412G (4 cr) and replace this with currently approved elective courses.

2b Use the fields below, as applicable, to identify the areas in which changes will be made.

| | | Current | Proposed |
|-------|--|------------|----------|
| i. | Credit Hours of Premajor Courses: | | |
| ii. | Credit Hours of Preprofessional Courses: | | |
| iii. | Credit Hours of Major Core Course Requirements | | |
| iv. | Minimum Credit Hours of Guided Electives: | 6 | 10 |
| v. | Minimum Credit Hours of Free Electives: | | |
| vi. | Credit Hours for Track 1 (name): | | |
| vii. | Credit Hours for Track 2 (name): | | |
| viii. | Credit Hours for Track 3 (name): | | |
| ix. | Credit Hours for Track 4 (name): | | |
| x. | Credit Hours for Track 5 (name): | | |
| xi. | Credit Hours for Required Minor: | | |
| xii. | Total Credit Hours Required by Level: | 100-level: | |
| | | 200-level: | |
| | | 300-level: | |
| | | 400-level: | |
| | | 500-level: | |

| | | |
|--|------------|------------|
| TOTAL CREDIT HOURS REQUIRED FOR GRADUATION: | <u>120</u> | <u>120</u> |
|--|------------|------------|

xv. If the total hours required for graduation have changed, explain below. (150 word limit)

NA

2c Will the requested change(s) result in the use of courses from another educational unit? Yes No

If "Yes," describe generally the courses and how they will used.

Previously approved elective courses will be used in place of PGY 412G.

If "Yes," two pieces of supporting documentation are required.

Check to confirm that appended to the end of this form is a letter of support from the appropriate chair/director⁵ of each unit from which individual courses will be used.

⁵ A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

| | | | |
|--|---|--|--|
| | <input type="checkbox"/> Check to confirm that appended to the end of this form is verification that the chair/director of each affected unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes. | | |
|--|---|--|--|

| | | | |
|--|---|------------------------------|--|
| 2d | Will the proposed change(s) affect an associated minor? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| If "Yes," the department must also submit a change form to change the minor. | | | |

3. Course Sharing

| | | | |
|--|--|------------------------------|--|
| 3a. | Will the requested changes result in the use of courses from another unit? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| If "Yes," describe generally the courses and how they will used. | | | |

| | | | |
|---|--|--|--|
| If "Yes," two pieces of supporting documentation are required. | | | |
| <input type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the other units' chair/director ⁶ from which individual courses will be used. | | | |
| <input type="checkbox"/> Check to confirm that appended to the end of this form is verification that the chair/director of the other unit has consent from the faculty members of the unit. This typically takes the form of meeting minutes. | | | |

3. UK Core Courses

| | | | |
|--|---|------------------------------|--|
| 3a | Are there any proposed changes to the UK Core requirements for the program? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 4a.) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| If "Yes," note the specific changes in the grid below. | | | |

| UK Core Area | Current Course | Current Credits | Proposed Course | Proposed Credits |
|--|----------------|-----------------|--------------------|------------------|
| I. Intellectual Inquiry | | | | |
| Arts and Creativity | | | | |
| Humanities | | | | |
| Social Sciences | | | | |
| Natural/Physical/Mathematical | | | | |
| II. Composition and Communication | | | | |
| Composition and Communication I | CIS/WRD 110 | 3 | <i>CIS/WRD 110</i> | 3 |
| Composition and Communication II | CIS/WRD 111 | 3 | <i>CIS/WRD 111</i> | 3 |
| III. Quantitative Reasoning | | | | |
| Quantitative Foundations | | | | |
| Statistical Inferential Reasoning | | | | |
| IV. Citizenship (one course in each area) | | | | |
| Community, Culture & Citizenship in USA | | | | |
| Global Dynamics | | | | |
| Total UK Core Hours | | ===== | | ===== |

| | |
|----|--|
| 3b | Provide the Bulletin language about UK Core. |
|----|--|

⁶ A dean may submit a letter only when there is no educational unit below the college level, i.e. there is no department/school.

| | | | | | | |
|---|---|-------|---|------------|------------------------------|--|
| 4. Graduation Composition and Communication Requirement | | | | | | |
| 4a | Will the Graduation Composition and Communication requirement be changed? (If "Yes," indicate and proceed to next question. If "No," indicate and proceed to 5a.) | | | | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| If "Yes," note the specific changes below, including changes to credit hours. If the course(s) used are from outside the home unit, one piece of supporting documentation is required. <input type="checkbox"/> Check to confirm that appended to the end of this form is a letter of support from the other units' chair/director ⁷ from which individual courses will be used. | | | | | | |
| Current | | | Proposed | | | |
| i. | <input type="checkbox"/> Single course in home unit: | | <input type="checkbox"/> <i>Single course in home unit:</i> | | | |
| ii. | <input type="checkbox"/> Multiple courses in home unit. | | <input type="checkbox"/> <i>Multiple courses in home unit.</i> | | | |
| iii. | <input type="checkbox"/> Single course outside home unit. | | <input type="checkbox"/> <i>Single course outside home unit.</i> | | | |
| iv. | <input type="checkbox"/> Multiple courses outside home unit. | | <input type="checkbox"/> <i>Multiple courses outside home unit.</i> | | | |
| v. | <input type="checkbox"/> Course(s) inside & outside home unit. | | <input type="checkbox"/> <i>Course(s) inside & outside home unit.</i> | | | |
| 4b Provide the Bulletin language about GCCR below. | | | | | | |
| 5. Other Course Changes | | | | | | |
| 5a | Will the college-level requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5c.) | | | | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Current | | | Proposed | | | |
| <input type="checkbox"/> Standard college requirement | | | <input type="checkbox"/> <i>Standard college requirement</i> | | | |
| <input type="checkbox"/> Specific course | | | <input type="checkbox"/> <i>Specific course</i> | | | |
| Prefix & Nmbr | Credit Hrs | Title | Prefix & Nmbr | Credit Hrs | Title | Course Status ⁸ |
| | | | | | | Select one.... |
| | | | | | | Select one.... |
| | | | | | | Select one.... |
| 5b Will the existing language in the Bulletin about college-level requirements change? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | | | | | | |
| If "Yes," provide the new language below. | | | | | | |
| 5c Will the pre-major or pre-professional course requirements change? (If "Yes," indicate and note the specific changes in the grid below. If "No," indicate and proceed to question 5e.) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | | | | | | |
| Current | | | Proposed | | | |

⁷ A dean may submit a letter only when there is no educational unit below the college level, i.e. there are no departments/schools.

⁸ Use the drop-down list to indicate if the course is a new course ("new"), an existing course that will change ("change"), or if the course is an existing course that will not change ("no change").

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| Prefix & Nmbr | Credit Hrs | Title | Prefix & Nmbr | Credit Hrs | Title | Course Status ⁹ |
|---------------|------------|-------|---------------|------------|-------|----------------------------|
| | | | | | | Select one.... |
| | | | | | | Select one.... |
| | | | | | | Select one.... |
| | | | | | | Select one.... |
| | | | | | | Select one.... |

5d Provide the Bulletin language about pre-major or pre-professional courses below.

5e Will the major’s core course requirements change? (If “Yes,” indicate and note the specific changes in the grid below. If “No,” indicate and proceed to question 5g.) Yes No
 If “Yes,” note the specific changes in the grid below.

| Current | | | Proposed | | | |
|---------------|------------|--------------------------------|---------------|------------|-----------------|-----------------------------|
| Prefix & Nmbr | Credit Hrs | Title | Prefix & Nmbr | Credit Hrs | Title | Course Status ¹⁰ |
| PGY 412G | 4 | Principles of Human Physiology | | | ***Remove class | Change |
| | | | | | | Select one.... |
| | | | | | | Select one.... |
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| | | | | | | Select one.... |
| | | | | | | Select one.... |

5f Provide the Bulletin language for major core course requirements.
 Electives to total 120 credit hours from the following courses: ABT 360, BIO 148, BIO 152, BIO 153, BIO 155, BIO 208, BIO 209, BSC 331, CHE 111, CHE 113, CHE 230, CHE 231, CLA 131, CPH 201, CPH 365 (subtitle required: Society and Aging), CS 115, KHP 157, KHP 220, KHP 222, KHP 250, KHP 260, KHP 319, PHI 305, PHY 213, and SOC 350.

⁹ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

¹⁰ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

CHANGE UNDERGRADUATE DEGREE PROGRAM

| | | | | | | | |
|----------------|--|------------------------------------|-----------------|---|---------------------------------------|---|--|
| 5g | Will the guided electives change? (If “Yes,” indicate and note the specific changes in the grid below. If “No,” indicate and proceed to question 5i.) | | | | | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| <i>Current</i> | | | <i>Proposed</i> | | | | |
| Prefix & Nmbr | Credit Hrs | Title | Prefix & Nmbr | Credit Hrs | Title | <i>Course Status¹¹</i> | |
| | | | | | | Select one.... | |
| | | | | | | Select one.... | |
| | | | | | | Select one.... | |
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| | | | | | | Select one.... | |
| | | | | | | Select one.... | |
| | | | | | | Select one.... | |
| 5h | Provide the Bulletin language for guided electives. | | | | | | |
| 5i | Will the free electives change? (If “Yes,” indicate and note the specific changes in the space below. If “No,” indicate and proceed to question 5j.) | | | | | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 5j | Does the proposed change affect any track(s)? (If “Yes,” note the specific changes using the grid below. If “No,” proceed to question 6.) | | | | | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| | If more than one track is affected, click HERE for a template. Append a PDF for each affected track to the end of this form. | | | | | | |
| Track Name: | Exercise Science (non-Teacher Ed) | <input type="checkbox"/> New Track | | <input checked="" type="checkbox"/> Changed Track | | <input type="checkbox"/> Deleted Track | |
| <i>Current</i> | | | <i>Proposed</i> | | | | |
| Prefix & Nmbr | Credit Hrs | Title | Prefix & Nmbr | Credit Hrs | Title | <i>Course Status¹²</i> | |
| PGY 412G | 4 | Principles of Human Physiology | | | Remove course from track requirements | Change | |
| | | | | | | Select one.... | |
| | | | | | | Select one.... | |
| | | | | | | Select one.... | |
| | | | | | | Select one.... | |
| | | | | | | Select one.... | |
| 5k | Provide the Bulletin language for the track. | | | | | | |
| | Electives to total 120 credit hours from the following courses: ABT 360, BIO 148, BIO 152, BIO 153, BIO 155, BIO 208, BIO 209, BSC 331, CHE 111, CHE 113, CHE 230, CHE 231, CLA 131, CPH 201, CPH 365 (subtitle required: Society and Aging), CS 115, KHP 157, KHP 220, KHP 222, KHP 250, KHP 260, KHP 319, PHI 305, PHY 213, and SOC 350. | | | | | | |

¹¹ Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

¹² Use the drop-down list to indicate if the course is new, exists but will change, or exists but will not change.

6. Semester by Semester Program

List below the typical semester-by-semester program for the major. If multiple tracks are available, click [HERE](#) for a template for additional tracks and append a PDF of each track's courses to the end of this form.

| | | | |
|--|----------------|-------------------------|--|
| YEAR 1 – FALL: (e.g. "BIO 103; 3 credits") | See attachment | YEAR 1 – SPRING: | |
| YEAR 2 - FALL : | | YEAR 2 – SPRING: | |
| YEAR 3 - FALL: | | YEAR 3 - SPRING: | |
| YEAR 4 - FALL: | | YEAR 4 - SPRING: | |

7. Approvals/Reviews

Information below does not supersede the requirement for individual letters of support from educational unit administrators and verification of faculty support (typically takes the form of meeting minutes).

In addition to the information below, attach documentation of department and college approval. This typically takes the form of meeting minutes but may also be an email from the unit head reporting department- and college-level votes.

| | Reviewing Group Name | Date Approved | Contact Person Name/Phone/Email |
|--------------|-----------------------------|----------------------|---|
| 7a | (Within College) | | |
| Coll. of Edu | Kinesiology Department | 1/26/2017 | Ben Johnson/257-5826/ben.johnson@uky.edu |
| Coll. of Edu | C&C Committee | 10/27/2017 | Jane Jensen/257-1929/jane.jensen@uky.edu |
| Coll. of Edu | Dean | | |
| | | | / / |

| | | | |
|----|---------------------------------------|--|-----|
| 7b | (Collaborating and/or Affected Units) | | |
| | | | / / |
| | | | / / |
| | | | / / |
| | | | / / |
| | | | / / |

| 7c | (Senate Academic Council) | Date Approved | Contact Person Name |
|----|--|----------------------|----------------------------|
| | Health Care Colleges Council (if applicable) | | |
| | Undergraduate Council | | |

| | |
|--|---|
| <p>Fall Year 1</p> <ul style="list-style-type: none"> • CIS/WRD 110, 3 hours • CHE 104, 3 hours or CHE 105, 4 hours • MA 109, 3 hours • PSY 100 4 hours • UK Core Humanities, 3 hours | <p>Spring Year 1</p> <ul style="list-style-type: none"> • CIS/WRD 111, 3 hours • CHE 108, 3 hours • BIO 103, 3 hours or BIO 148, 3 hours • UK Core Quantitative Foundations, 3 or 4 hours • UK Core Arts and Creativity, 3 hours • KHP 120, 1 hour |
| <p>Fall Year 2</p> <ul style="list-style-type: none"> • ANA 109, 4 hours or ANA 209, 3 hours • UK Core US Citizenship, 3 hours • PSY 223, 3 hours • STA 210, 3 hours • PHY 211, 5 hours | <p>Spring Year 2</p> <ul style="list-style-type: none"> • ANA 110, 4 hours or PGY 206, 3 hours • UK Core Global Dynamics, 3 hours • KHP 200, 3 hours • KHP 240, 3 hours • KHP 230, 3 hours |
| <p>Fall Year 3</p> <ul style="list-style-type: none"> • KHP 445, 3 hours • Exercise Science electives, 3 hours • KHP 350, 3 hours • DHN 101, 3 hours • KHP 300, 3 hours | <p>Spring Year 3</p> <ul style="list-style-type: none"> • KHP 420G, 3 hours • KHP 415, 4 hours • Elective, 3 hours • KHP 210, 2 hours • KHP 340, 2 hours |
| <p>Fall Year 4</p> <ul style="list-style-type: none"> • Exercise Science Electives, 4 hours • KHP 577, 3 hours • Exercise Science elective, 3 hours • Elective, 3 hours • KHP 190, 2 hours | <p>Spring Year 4</p> <ul style="list-style-type: none"> • KHP 450, 3 hours • KHP 573, 3 hours • Elective, 3 hours • KHP 577, 3 hours |

Abel, Mark

From: Pearson, RaeAnne M
Sent: Monday, October 09, 2017 2:09 PM
To: Abel, Mark
Cc: Office of Strategic Planning and Institutional Effectiveness
Subject: RE: Curriculum Modification

Dear Dr. Abel,

Thank you for your email regarding the proposed program change(s) to **Kinesiology-Exercise Science Track, BSEDU(13.1314)**.

My email will serve 2 purposes: 1.) Next steps for SACSCOC, and 2.) Verification and notification that you have contacted PIE—a Senate requirement for proposal approval.

1. **Next steps for SACSCOC:** None required
2. **Verification that PIE has reviewed the proposal:** Based on the proposal documentation presented and Substantive Change Checklist, the proposed program changes (refer to list below) are not substantive changes as defined by University or SACSCOC, the university's regional accreditor. Therefore, no additional information is required by the Office of Strategic Planning & Institutional Effectiveness at this time. The proposed program change(s) may move forward in accordance with college and university-level approval processes.

List of Proposed Change(s):

- Remove PGY 412G (4 cr) and replace this with currently approved elective courses.

Should you have questions or concerns about UK's substantive change policy and its procedures, please do not hesitate contacting me.

RaeAnne Pearson, PhD

Office of Strategic Planning & Institutional Effectiveness

University of Kentucky

Phone: 859-218-4009

Fax: 859-323-8688

Visit the Institutional Effectiveness Website: <http://www.uky.edu/ie>

see blue.™

From: Abel, Mark
Sent: Monday, October 09, 2017 1:30 PM
To: Pearson, RaeAnne M
Cc: Weber, Ann D
Subject: FW: Curriculum Modification

Dear Dr. Weber and RaeAnne Pearson,

I am following up a request to review the attached revisions to the Exercise Science UG curriculum.

Please let me know how to proceed.

Thank you,

Mark Abel

From: Abel, Mark G
Sent: Tuesday, April 18, 2017 3:44 PM
To: Weber, Ann D <ann.weber@uky.edu>
Cc: Nichols, Justin K <justin.nichols2@uky.edu>
Subject: Curriculum Modification

Dear Dr. Weber,

Please find the attachments regarding a request to revise the Exercise Science (non-teacher ed track) undergraduate curriculum. I understand I need your approval before proceeding to Courses and Curricula.

Please let me know how I need to proceed.

Thank you,

Mark Abel

Mark Abel, Ph.D., CSCS*D, TSAC-F*D, USAW
Director, Exercise Physiology Laboratory
Associate Professor
Department of Kinesiology and Health Promotion
University of Kentucky
217 Seaton Building
Lexington, KY 40506-0219
Office: (859) 257-4091
Fax: (859) 323-1090
mark.abel@uky.edu



Substantive Change Checklist¹

Substantive change, according to the Commission on Colleges of the Southern Association of Colleges and Schools (SACSCOC or SACS), is “a significant modification or expansion of the nature and scope of an accredited institution.”² Substantive change is a federal concept, based in the regulations of the U.S. Department of Education,³ which regional accreditors are required to enforce.

The University is required to submit any substantive change to SACS for review, and in some cases approval, prior to implementation of such substantive change. As noted by SACS:

“if an institution fails to follow the substantive change policy and procedures of the Commission on Colleges, it may lose its Title IV funding or be required by the U.S. Department of Education to reimburse it for money received by the institution for programs related to the unreported substantive change. In addition, the institution’s case may be referred to the Commission for the imposition of a sanction or for removal from membership.”⁴

Checklist Instructions: To ensure substantive change compliance, individuals should complete the checklist on the following pages in the early stages of any proposal (e.g. new degree program, new certificate program, etc.) or curricular revision. Upon completion, the form must be submitted to the associate provost for institutional effectiveness or designee by e-mail to InstitutionalEffectiveness@uky.edu. A determination as to whether the proposed program or changes to the existing program constitutes a substantive change will be made within seven (7) business days of receipt and next steps will be communicated accordingly.

Questions concerning substantive change are to be directed to Dr. GT Lineberry, associate provost for faculty advancement and institutional effectiveness (gt.lineberry@uky.edu) and Dr. Mia Alexander-Snow, director of planning and institutional effectiveness (mia.alexander-snow@uky.edu).

¹ Adapted, with appreciation, from University of Virginia’s “Substantive Change Checklist.”

² See [Substantive Change for Accredited Institutions of the Commission on Colleges: Policy Statement](#), p. 1.

³ See [34 C.F.R. § 602.22](#).

⁴ See [Substantive Change for Accredited Institutions of the Commission on Colleges: Policy Statement](#), p. 9.

University of Kentucky

Substantive Change Checklist

Instructions: Email completed form to: InstitutionalEffectiveness@uky.edu, Subject line: SACSCOC Sub Change
 Questions concerning substantive change are to be directed to Dr. GT Lineberry, associate provost for faculty advancement and institutional effectiveness (gt.lineberry@uky.edu) and Dr. Mia Alexander-Snow, director of planning and institutional effectiveness (mia.alexander-snow@uky.edu).

Name of Proposed Program/Action: B.S. in Education – Kinesiology (Non-teacher Certification Program in Exercise Science)

Total number of Credit hours for Degree Completion (if applicable): 120 credit hours

Total number of Credit Hours for Program Major (if applicable):

Sponsoring College: Education

College/Department Contact: Kinesiology and Health Promotion

Date: 3/1/2017

| SACSCOC Substantive Change Items | Yes | No | Don't Know | Provide brief explanation (if necessary) |
|---|--------------------------|-------------------------------------|--------------------------|---|
| The proposed program or existing program requires a <u>number of new faculty.</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| <u>More than 25 percent of the required courses for the proposed or existing program are new.</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| <u>More than 50 percent of the required courses for the proposed or existing program are new.</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| The proposed or existing program requires new library or other learning resources. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

| SACSCOC Substantive Change Items | Yes | No | Don't Know | Provide brief explanation (if necessary) |
|--|-----|----|------------|--|
| The proposed or existing program requires new equipment or facilities. | | X | | |
| The proposed or existing program requires a new resource base. | | X | | |
| The proposed or existing program will initiate a <u>branch campus</u> . | | X | | |
| The proposed or existing program will initiate a <u>dual degree program with another institution</u> . | | X | | |
| The proposed or existing program will initiate a <u>joint degree program with another institution</u> . | | X | | |
| The proposed or existing program will initiate a <u>certificate program</u> ? (if yes, answer the following) | | X | | |
| <ul style="list-style-type: none"> Will the proposed certificate program utilize existing courses? | | | | |
| <ul style="list-style-type: none"> Will the proposed certificate program be offered at a new off-Grounds site? | | | | |
| <ul style="list-style-type: none"> Does the proposed certificate program represent a significant departure from previously approved programs? | | | | |
| The proposed or existing program will be initiated <u>at a new off-Grounds site</u> ? (if yes, answer the following) | | X | | |
| <ul style="list-style-type: none"> Will a student be able to earn 50 percent or more of program credits <u>at the site</u>? | | | | |
| <ul style="list-style-type: none"> Will a student be able to earn 25 to 49 percent of program credits <u>at the site</u>? | | | | |

| SACSCOC Substantive Change Items | Yes | No | Don't Know | Provide brief explanation (if necessary) |
|---|-----|----|------------|--|
| <ul style="list-style-type: none"> Will a student be able to earn 24 percent or less of program credits <u>at the site</u>? | | | | |
| The proposed or existing program will be at an <u>existing off-Grounds site</u> ? (if yes, answer the following) | | X | | |
| <ul style="list-style-type: none"> Does the proposed program represent a significant departure from previously approved programs [at the existing site]? | | | | |
| The proposed or existing program will be offered via distance education. (if yes, answer the following) | | X | | |
| <ul style="list-style-type: none"> Will more than 50 percent of the program be offered via distance education? | | | | |
| <ul style="list-style-type: none"> Will 25-49 percent of the program be offered via distance education? | | | | |
| <ul style="list-style-type: none"> Will less than 25 percent of the program be offered via distance education? | | | | |
| The proposed or existing program or courses will be initiated through contractual agreement or consortium. | | X | | |
| The proposed or existing program will relocate an existing off-Grounds site. | | X | | |
| The change to the existing program will <u>significantly alter the length of the currently approved program</u> . | | X | | |
| The proposed or existing program will initiate a degree completion program. | | X | | |
| The proposed program will close an existing program. | | X | | |

Abel, Mark

From: Sarge, Ok-Kyong
Sent: Thursday, March 02, 2017 4:41 PM
To: Abel, Mark G; Daugherty, Alan
Subject: RE: Removal of PGY412G

Dear Dr. Abel,

Thank you for the formal notification.

Sincerely,

Ok-Kyong

Ok-Kyong Park-Sarge, Ph.D.
Department of Physiology
College of Medicine
University of Kentucky
okps@uky.edu
859-323-6067

From: Abel, Mark G
Sent: Thursday, March 02, 2017 4:39 PM
To: Daugherty, Alan; Sarge, Ok-Kyong
Subject: Removal of PGY412G

Dear Drs. Daugherty and Park-Sarge,

I am contacting you as the Undergraduate Program Director for the Exercise Science Program (non-teacher education track) in the Department of Kinesiology and Health Promotion. Allow me to first state that my colleagues greatly appreciate your personal efforts and your's Department's effort in educating Exercise Science students through the years.

As you may be aware, UK's administration has recommended that KHP remove PGY 412G as a requirement from this Program (it will remain an elective). The KHP Faculty have subsequently voted to approve the curriculum modification.

I kindly request that you provide an acknowledgement of the modification.

Thank you for your assistance.

Kind regards,
Mark Abel

Mark Abel, Ph.D., CSCS*D, TSAC-F*D, USAW
Director, Exercise Physiology Laboratory
Associate Professor
Department of Kinesiology and Health Promotion
University of Kentucky
217 Seaton Building
Lexington, KY 40506-0219
Office: (859) 257-4091
Fax: (859) 323-1090
mark.abel@uky.edu

Faculty Meeting Minutes

January 26, 2017

Present: Mark Abel, Aaron Beighle, Stephanie Bennett, Haley Bergstrom, Lance Bollinger, Marilyn Campbell, Megan Chawansky, Jody Clasey, Marc Cormier, Randy Crist, Jill Day, Steve Erena, Heather Erwin, Liz Fettrow-Whitney, Brad Fleenor, Mindy Ickes, Ben Johnson, Shelly Krajny, Rosie LaCoe, Marta Mack-Washington, Kristen Mark, Jenn McMullen, Justin Nichols, Melody Noland, Steve Parker, Rob Shapiro, Clelia, Smyth, & Lucian Taylor.

1. Discussion of faculty line transfer from EDSRC to KHP led by Jared Stallones – Guest facilitator - Minutes were not taken during this time

2. Approval of Minutes for October

Minutes were approved from the October 27, 2016 meeting

3. Comments from Dr. Johnson

New positions – A regular title series for an Assistant Professor in Sports Leadership has to be approved by the provost and the position will be advertised soon. The committee has already been set up, also. The special title will not be available in Sports Leadership, at this time. The lecturer line will still be available. The new line will assist with broadening and growth of the Sports Leadership program and the professor will begin in the fall 2017 semester.

Biomechanics Assistant professor line has received 23 applicants from the advertisements. Two candidates will be interviewed by Zoom on January 31st. One candidate is from Mayo Clinic and the other one is from the Southwest Medical Clinic in Dallas.

4. Replacement of PGY 412G with KHP 547

Dr. Abel stated that these options are still temporary options at this time. The swap of KHP 547 & PGY 412G is still optional. KHP 547 is a 3 credits and PGY 412G is 4 credits. KHP 547 can be an elective. Requirement is 10 credits from the list on the non-teacher certification program. Dr. Parker stated that the options are the best way for students to have more electives, if KHP 547 & PGY 412G are electives, if possible. On the Associate Dean side, more electives and 120 credit hours to graduate. The students can have a 10 hour block with the program change. Courses and Curriculum will have to approve. Clelia also stated that this way would help

students with classes and to not take other classes. Dr. Shapiro said that the 10 electives that can include KHP 547 and PGY 412G is temporary at this time.

A motion was made and approved to remove KHP 412G as a requirement from the undergraduate Exercise Science track (non-teacher education) and replace it with currently approved elective courses.

5. Approval of Summer Study Abroad

Dr. Mark will be going back to the Netherlands for the 4th year. She will be teaching Sex Education. Dr. Ickes will be going to Costa Rica with a focus on Health Promotion & Health Wellness. This study is housed under Western Kentucky University.

6. Proposed new graduate course

Dr. Bergstrom wanted to change KHP 695 & KHP 782 to a maximum of 18 credits for students. The faculty will be in control for this change for students. The Advisor will be in control for masters students. The motion was made to approve this change and it was approved. 36 hrs. for Doctoral students with 6 core classes. Dr. Haley stated that this change would help students in the job market. The program faculty must discuss. The supervision of the students will be added to the DOE for the faculty. Dr. Abel also stated that the advisor will be held responsible for the student to achieve the credits. The committee will also be involved with the change for these students.

7. Proposed replacement course for UK 101

Dr. Cormier presented the information for the replacement course for UK 101 to Intro to KHP for the LLC students. The change could assist students to find out the different options for KHP and it could even increase the number of students that are interested.

8. COE Rules Committee

Dr. Noland stated that the discussion has been on whether lecturer can vote on certain topics.

