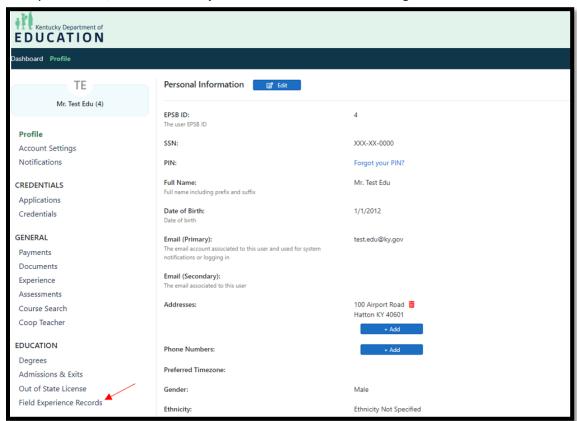
Kentucky Educator Certification System

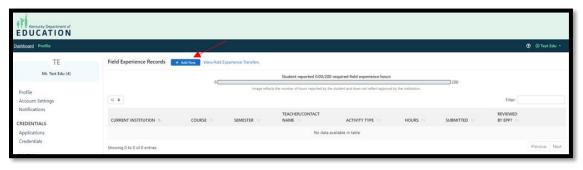
Field Experience (Educator): https://kecs.education.ky.gov/

Field experience is required by all KY students that are enrolled in an EPP to become an educator. 200 hours of Field Experience is required.

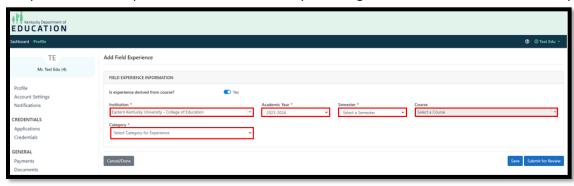
From your Profile, click on *Field Experience Records* in the left navigation.



Click +Add New.

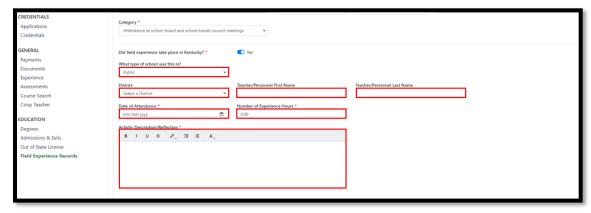


Complete the Field Experience Information box by selecting information from each of the drop-downs.



Based

on your Category selection, more information will be required below the initial form. Complete the additional information boxes.



If you are ready to Submit the Field Experience for Review, click *Submit for Review*.



If you need to Save and return to the form later, click Save.

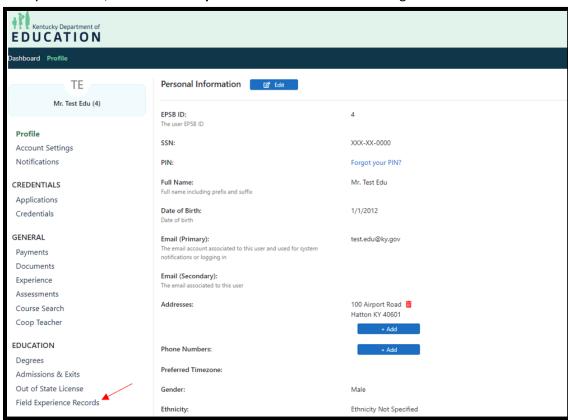
DIVERSE GROUP	INFORMATION				
Economically	-				
English LangGifted	uage Learners				
Grade			Race	Special Education	
Entry 1st 2nd 3rd 4th 5th 6th	7th 8th 9th 10th 11th 5p Ed	Preschool	American Indian/Alaska Native saian Black or African American Hispanic/Latino Native Hawaiian/Other Pacific Islander Two or More Races Write	Autism Developmentally Delayed Emotional Behavior Disability Functional Mental Disability Hearing Impaired Mild Mental Disability	Multiple Disabilities Orthopedically Impaired Other Health Impaired Specific Learning Disability Unknown! (SESL) Taumatic Brain Injury Visually Impaired
Cancel/Done			- mae		Save Submit for Review

NOTE:

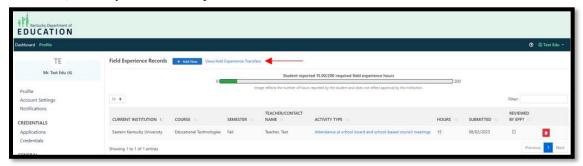
Once the FE is submitted for review, this will populate in your EPP's queue for review.

Educators can transfer Field Experience between EPP Institutions.

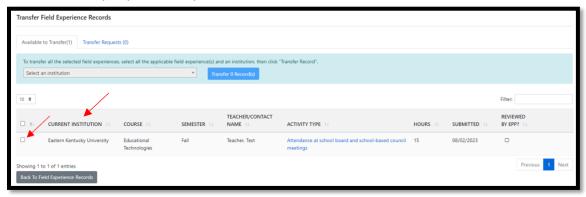
From your Profile, click on Field Experience Records in the left navigation.



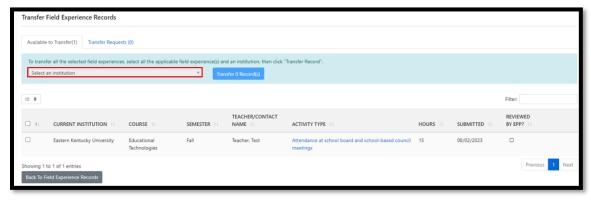
Click View/Add Experience Transfers.



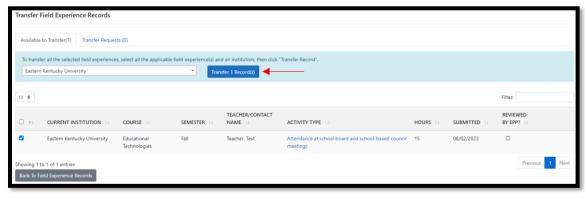
Check the box by any activities you wish to transfer.



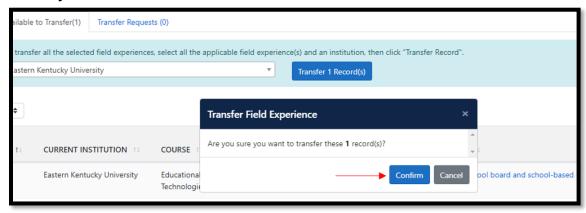
Select the desired institution in which you wish to transfer the Field Experience Records from the drop-down.



Click Transfer Records.



Click Confirm.



Current requests are shown under the *Transfer Requests* tab.

