If you don’t have access to your Social Security card, order a new one immediately. It can take a few weeks to receive a replacement card, and you need it in hand when you submit fingerprints.

Office of Clinical Practices & School Partnerships
104 Taylor Education Bldg.
P: 859-257-1961
F: 859-257-2734

VERIFICATION OF SUBMISSION
Fingerprints and Application Materials to School District Central Office(s)

1. Fill out the form below to confirm that you have submitted fingerprints and all other required materials to your student teaching district/s.

2. Return completed form to mary.henderson@uky.edu in the UK College of Education.

UK Student’s Full Legal Name ______________________________________________________

Location of ST placements:
Examples:
If a public school in Kentucky: Fayette County; Woodford County, etc.
If a private school: Lexington Christian Academy; Christ the King; Lexington Catholic
If overseas: Valencia, SPAIN; Christchurch, NEW ZEALAND, etc.

1st ST placement __________________________________

2nd ST placement __________________________________
(if applicable)

☐ I verify that I have satisfied all requirements for the district(s) where I will be student teaching.

_________________________________________  ______________________________
Student Teacher’s Signature      Date

_________________________________________  ______________________________
School District Representative’s Signature   Date

Fingerprints Received by: