

UNIVERSITY OF KENTUCKY GRADUATE ASSISTANTSHIPS

The University of Kentucky is an institution of approximately 30,000 students located in Lexington, KY. UK's Campus Recreation and Wellness Department serves students, faculty and staff by providing quality recreation and wellness programs and services that support student success and promote healthy lifestyles. Facilities include an 87,000 sq. ft. recreation facility, a 10-lane, 50 meter aquatic facility, and various outdoor facilities. A brand new, 29,000 sq. ft. fitness facility will be opening in January, 2018, and will include cardio and weight training equipment, cycling and group fitness studios, a mat room, and plenty of functional training space. Our programs include intramural sports, club sports, group fitness classes, personal training programs, and various special events that promote wellness and encourage positive lifelong fitness habits. The UK Campus Recreation and Wellness Department employs over 300 students, allowing student staff to develop transferable skills and specific recreational job training that will prepare them for future careers.

www.uky.edu/recwell

All Graduate Assistant Positions require a Bachelor's degree and acceptance into a recognized program area within the UK Graduate School. All applicants should meet the minimum qualifications (GPA, GRE or GMAT scores, etc.), for their chosen graduate program, which varies among programs. Graduate Assistants receive a stipend of \$450 every two weeks for the first academic year and \$500 every two weeks the second academic year, as well as a yearly professional development stipend. Graduate assistants will also receive a full tuition scholarship (approx. \$11,000 per academic year) based on program selection (note: graduate assistants will be responsible for paying some student fees each semester, and are required to remain in good academic standing as they proceed through their academic program). Graduate Assistants are responsible for a minimum of 20 work hours per week as they assist with the administration of UK's total Campus Recreation and Wellness Program. All UK Campus Recreation and Wellness facilities use Fusion software for member admittance, and When to Work software for employee scheduling.

Please note applying to any UK Campus Recreation and Wellness Graduate Assistant position requires the following documentation to be sent via email to the respective program area point of contact below.

- Cover Letter & Resume
- References
- Current GPA
- GRE Scores
- UK Graduate School Program you wish to study, and the application deadline for that program

AQUATICS --- Candidates will gain experience managing Kentucky's premiere aquatic facility, the Lancaster Aquatic Center. Required night and weekend work hours apply, along with recruiting, hiring, training and supervising student aquatic staff. Assist the Aquatics Director, and Facility Manager, organize events for UK and private organizations. Ensure facility management operations when professional staff is unavailable. Familiarity with When to Work online scheduling software, Fusion Software, Google Docs, and iPad usage is a plus! Lifeguard, CPR-AED for PR, and First Aid certifications are required. Other preferred certifications, LGI, WSI, LGIT, WSIT. Aquatics Director: Letitia Hollingsworth-Gray, holling@uky.edu

FACILITIES --- Facilities emphasis includes supervising the Johnson Center and Alumni Gym (opening January 2018) during weeknights and some weekends; recruiting, interviewing, hiring, scheduling, training, and supervising student staff; assisting with the development of facility policies and procedures; conducting risk management checks and audits; and completing other job specific duties. Experience in university recreation center supervision required. Familiarity with When to Work online scheduling software, Fusion Software, Google Docs, and iPad usage is preferred, but not required. Facilities Coordinator: Courtney Gill, cm.gill@uky.edu

FITNESS -- The Personal Training Graduate Assistant will directly manage the Personal Training, Small Group Training Program, and Fitness Assessment Program. Individual will gain experience in managing all aspects of a Training Program conducting more than 2,000 sessions yearly, including hiring, staff development and training (staff size of 15 to 20 Trainers), risk management practices, payroll duties, equipment maintenance and equipment procurement. The Personal Training Graduate Assistant will also manage student employees and develop/market/implement a variety of wellness/fitness/specialty programming initiatives. Individual will also gain experience supervising a university recreation center servicing students, faculty and staff. Experience in program development, staff training, management of personnel is preferred. Familiarity with Fusion Software, and Google Drive is preferred, but not required. Nationally accredited personal training/ strength & conditioning certification is required (NSCA, ACSM, ACE, NASM, AFAA). Fitness Coordinator: Lindsay Thomayer, lindsay.thomayer@uky.edu

INTRAMURALS --- Seeking candidates who have experience in program and personnel management with an emphasis on leadership, training, development, and customer service. Gain experience in administration and organization of events and sports for more than 9,000 participants by managing the day-to-day operations of an Intramural Sports Program. Responsibilities include developing, facilitating and assessing a comprehensive personnel development and leadership program, leading a diverse student staff, assisting with development of policies and risk management, programming sports and events, technology management (iPads, video organization and distribution, web-based assessment), budget and student payroll management; on-site supervision and facility management (intramural night and weekend hours required including monthly weekend and holiday recreational facility coverage); developing and marketing events; maintaining social media sites; serve as advisor for Intramural Student Ejection Board; participate in professional development opportunities. Preferred experience in sports officiating, extramural tournaments, working with a diverse populations, Greek organizations and online scheduling websites. Candidates who are

passionate, highly adaptable, detail oriented, and strong skills in communication (written and verbal), conflict management/resolution, and problem-solving will be considered. Intramurals Director: Natosha Harris, neharris1@uky.edu