

**UNIVERSITY OF KENTUCKY**  
**Department of Educational Policy Studies and Evaluation**

**DOCTORAL PROGRAM (PhD)**  
**Planning Guide**

The attached form is both a working document to help guide you through your initial coursework and, once approved, a contractual agreement with your committee concerning your preparation for qualifying exams and dissertation research. Please note: you must meet UK regulations for residency requirements as well as course recommendations of the program faculty.

**For new students (less than 18 credit hours):**

Incoming students are encouraged to prepare a draft plan following their first semester of coursework. Obviously, availability of existing courses and the possibility of future offerings will not always be known; however, students are encouraged to sketch out a plan of action using general descriptions if necessary. Students should work on their plan with their temporary advisor while also getting to know other faculty in the department in preparation for forming an advisory committee.

**When to Form an Advisory Committee:**

Students are encouraged to schedule a meeting of their advisory committee during or prior to the semester in which they complete their first 18 credit hours. Many decisions regarding the program plan, including fulfilling residency requirements, are made by the Advisory Committee and the sooner this happens, the better. The Advisory Committee should be formed and appointed (this means submitting paperwork to the Graduate School) at least one year prior to the Qualifying Exam.

**Forming an Advisory Committee:**

An advisory committee includes at least four faculty with the following conditions:

A major professor as chair. The chair of your committee must be a senior member of the Graduate Faculty (this means he or she must have the rank of Associate Professor or higher). Typically this individual shares your research or topical interests. This is a delicate process of matching your interests with those of the available faculty. Occasionally, a junior faculty member may serve as co-chair.

Two other members from the major area and at least one representative from any minor area(s). Your committee should include faculty who can assist you with your research interests. Only one member of your committee can have junior status on the Graduate Faculty (this means he or she may be an adjunct faculty member or Assistant Professor). At least one member of your committee must be from outside of EPE. Keep in mind that a few EPE faculty have adjunct status in other departments which meets this requirement. Your chair will help you identify potential committee members, but it is your responsibility to ask them to participate on your committee.

# Educational Policy Studies & Evaluation Doctoral Program Plan (PhD)

Student Name: \_\_\_\_\_ Date Plan Approved: \_\_\_\_\_

**PROGRAM PLAN**

<u>Course #</u>	<u>Course Title</u>	<u>Credits</u>	<u>Semester/Year</u>	<u>Grade Earned</u>
EPE 601	Proseminar (required 1 credit hour course)	1		

Research: (recommend 12 credit hours plus dissertation)

<u>Course #</u>	<u>Course Title</u>	<u>Credits</u>	<u>Semester/Year</u>	<u>Grade Earned</u>
EPE	_____	_____	_____	_____
EPE	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Area of Concentration: (recommend 18 credit hours)

<u>Course #</u>	<u>Course Title</u>	<u>Credits</u>	<u>Semester/Year</u>	<u>Grade Earned</u>
EPE	_____	_____	_____	_____
EPE	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Contextual Studies: (recommend 12 credit hours)

<u>Course #</u>	<u>Course Title</u>	<u>Credits</u>	<u>Semester/Year</u>	<u>Grade Earned</u>
EPE	_____	_____	_____	_____
EPE	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**Advisory Committee Members**

	<u>Members</u>	<u>Department</u>
Major Professor/Advisor:	_____	_____
Other Members:	_____	_____
	_____	_____
	_____	_____

Program Plan TOTAL credit hours (minimum of 43 hours\*): \_\_\_\_\_

\*At the discretion of the advisory committee.

ANTICIPATED DATE OF QUALIFYING EXAM: \_\_\_\_\_  
Semester
Year