

# Request for Recommendation

## Instructions

The information you provide on this page will be duplicated on the pages you need to send to your references. Your references may choose to include a cover letter as well. The forms and letters are returned to the Director of Graduate Studies. You may wish to include an addressed, stamped envelope.

After completing the information requested on this page, you will need to print pages 2–9 only. However, you may wish to keep this page for reference.

## Applicant

\_\_\_\_\_  
Name Proposed Area of Study

## Reference 1

\_\_\_\_\_  
Name Title

\_\_\_\_\_  
Institution

\_\_\_\_\_  
Address

## Reference 2

\_\_\_\_\_  
Name Title

\_\_\_\_\_  
Institution

\_\_\_\_\_  
Address

## Reference 3

\_\_\_\_\_  
Name Title

\_\_\_\_\_  
Institution

\_\_\_\_\_  
Address

## Reference 4

\_\_\_\_\_  
Name Title

\_\_\_\_\_  
Institution

\_\_\_\_\_  
Address

# Request for Recommendation

**To be completed by the applicant:**

---

Name

Proposed Area of Study

**Waiver of Right of Access to Confidential Statements**

I have asked \_\_\_\_\_ to write a letter of Recommendation for me in support of my application. I hereby waive my right to inspect this form and attachments of continuation. I understand I may not be required by the University of Kentucky to waive that right as a condition for admission, employment, or honor.

---

Applicant's Signature

Date

**To the Recommender:**

The individual named above is applying for admission to advanced graduate study in Curriculum and Instruction at the University of Kentucky. Your appraisal of the applicant's qualifications to undertake and benefit from such a program will be helpful to the admissions committee. Thank you for your assistance.

1. In what capacity have you known this applicant?

- |   |   |
|---|---|
| <input type="checkbox"/> Employer                 | <input type="checkbox"/> Applicant's teacher    |
| <input type="checkbox"/> Principal / Supervisor   | <input type="checkbox"/> Other (please specify) |
| <input type="checkbox"/> University Administrator |   |

2. In your estimation, how does this applicant compare with other advanced graduate students on the following characteristics?

- |                               |                               |
|-------------------------------|-------------------------------|
| 1 = superior (top 10%)        | 4 = below average (lower 30%) |
| 2 = above average (upper 30%) | 5 = no opportunity to observe |
| 3 = average (middle 30%)      |                               |

Characteristics	1	2	3	4	5
Scholarship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diligence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willing to assume responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to do research	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express ideas in writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express ideas verbally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to relate to others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Considering academic ability and persistence, what level of success is the applicant likely to experience?

Excel in a graduate program

Perform adequately, but not excel

Experience considerable difficulty

Fail to complete program

4. Would you employ this person in a professional capacity if you had a vacancy for which the applicant was qualified?

Yes

No (please explain)

5. Use this space or attach a cover letter to amplify any items on this form. Please comment on the candidate's ability to complete an advanced graduate program.

\_\_\_\_\_  
Recommender Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Institution

\_\_\_\_\_  
Address

**Please return this form to:**

Director of Graduate Studies  
Department of Curriculum and Instruction  
305 Dickey Hall  
University of Kentucky  
Lexington, KY 40506-0017

# Request for Recommendation

**To be completed by the applicant:**

---

Name

Proposed Area of Study

**Waiver of Right of Access to Confidential Statements**

I have asked \_\_\_\_\_ to write a letter of Recommendation for me in support of my application. I hereby waive my right to inspect this form and attachments of continuation. I understand I may not be required by the University of Kentucky to waive that right as a condition for admission, employment, or honor.

---

Applicant's Signature

Date

**To the Recommender:**

The individual named above is applying for admission to advanced graduate study in Curriculum and Instruction at the University of Kentucky. Your appraisal of the applicant's qualifications to undertake and benefit from such a program will be helpful to the admissions committee. Thank you for your assistance.

6. In what capacity have you known this applicant?

- |   |   |
|---|---|
| <input type="checkbox"/> Employer                 | <input type="checkbox"/> Applicant's teacher    |
| <input type="checkbox"/> Principal / Supervisor   | <input type="checkbox"/> Other (please specify) |
| <input type="checkbox"/> University Administrator |   |

7. In your estimation, how does this applicant compare with other advanced graduate students on the following characteristics?

- |                               |                               |
|-------------------------------|-------------------------------|
| 1 = superior (top 10%)        | 4 = below average (lower 30%) |
| 2 = above average (upper 30%) | 5 = no opportunity to observe |
| 3 = average (middle 30%)      |                               |

Characteristics	1	2	3	4	5
Scholarship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diligence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willing to assume responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to do research	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express ideas in writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express ideas verbally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to relate to others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Considering academic ability and persistence, what level of success is the applicant likely to experience?

Excel in a graduate program

Perform adequately, but not excel

Experience considerable difficulty

Fail to complete program

9. Would you employ this person in a professional capacity if you had a vacancy for which the applicant was qualified?

Yes

No (please explain)

10. Use this space or attach a cover letter to amplify any items on this form. Please comment on the candidate's ability to complete an advanced graduate program.

\_\_\_\_\_  
Recommender Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Institution

\_\_\_\_\_  
Address

**Please return this form to:**

Director of Graduate Studies  
Department of Curriculum and Instruction  
305 Dickey Hall  
University of Kentucky  
Lexington, KY 40506-0017

# Request for Recommendation

**To be completed by the applicant:**

---

Name

Proposed Area of Study

**Waiver of Right of Access to Confidential Statements**

I have asked \_\_\_\_\_ to write a letter of Recommendation for me in support of my application. I hereby waive my right to inspect this form and attachments of continuation. I understand I may not be required by the University of Kentucky to waive that right as a condition for admission, employment, or honor.

---

Applicant's Signature

Date

**To the Recommender:**

The individual named above is applying for admission to advanced graduate study in Curriculum and Instruction at the University of Kentucky. Your appraisal of the applicant's qualifications to undertake and benefit from such a program will be helpful to the admissions committee. Thank you for your assistance.

11. In what capacity have you known this applicant?

- |   |   |
|---|---|
| <input type="checkbox"/> Employer<br><input type="checkbox"/> Principal / Supervisor<br><input type="checkbox"/> University Administrator | <input type="checkbox"/> Applicant's teacher<br><input type="checkbox"/> Other (please specify) |
|---|---|

12. In your estimation, how does this applicant compare with other advanced graduate students on the following characteristics?

- |                               |                               |
|-------------------------------|-------------------------------|
| 1 = superior (top 10%)        | 4 = below average (lower 30%) |
| 2 = above average (upper 30%) | 5 = no opportunity to observe |
| 3 = average (middle 30%)      |                               |

Characteristics	1	2	3	4	5
Scholarship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diligence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willing to assume responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to do research	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express ideas in writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express ideas verbally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to relate to others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. Considering academic ability and persistence, what level of success is the applicant likely to experience?

Excel in a graduate program

Perform adequately, but not excel

Experience considerable difficulty

Fail to complete program

14. Would you employ this person in a professional capacity if you had a vacancy for which the applicant was qualified?

Yes

No (please explain)

15. Use this space or attach a cover letter to amplify any items on this form. Please comment on the candidate's ability to complete an advanced graduate program.

Recommender Signature	Date
Printed Name	Title
Institution	
Address	

**Please return this form to:**

Director of Graduate Studies  
Department of Curriculum and Instruction  
305 Dickey Hall  
University of Kentucky  
Lexington, KY 40506-0017

# Request for Recommendation

**To be completed by the applicant:**

---

Name

Proposed Area of Study

**Waiver of Right of Access to Confidential Statements**

I have asked \_\_\_\_\_ to write a letter of Recommendation for me in support of my application. I hereby waive my right to inspect this form and attachments of continuation. I understand I may not be required by the University of Kentucky to waive that right as a condition for admission, employment, or honor.

---

Applicant's Signature

Date

**To the Recommender:**

The individual named above is applying for admission to advanced graduate study in Curriculum and Instruction at the University of Kentucky. Your appraisal of the applicant's qualifications to undertake and benefit from such a program will be helpful to the admissions committee. Thank you for your assistance.

16. In what capacity have you known this applicant?

- |   |   |
|---|---|
| <input type="checkbox"/> Employer                 | <input type="checkbox"/> Applicant's teacher    |
| <input type="checkbox"/> Principal / Supervisor   | <input type="checkbox"/> Other (please specify) |
| <input type="checkbox"/> University Administrator |   |

17. In your estimation, how does this applicant compare with other advanced graduate students on the following characteristics?

- |                               |                               |
|-------------------------------|-------------------------------|
| 1 = superior (top 10%)        | 4 = below average (lower 30%) |
| 2 = above average (upper 30%) | 5 = no opportunity to observe |
| 3 = average (middle 30%)      |                               |

Characteristics	1	2	3	4	5
Scholarship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diligence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willing to assume responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to do research	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express ideas in writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to express ideas verbally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to relate to others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



18. Considering academic ability and persistence, what level of success is the applicant likely to experience?

Excel in a graduate program

Perform adequately, but not excel

Experience considerable difficulty

Fail to complete program

19. Would you employ this person in a professional capacity if you had a vacancy for which the applicant was qualified?

Yes

No (please explain)

20. Use this space or attach a cover letter to amplify any items on this form. Please comment on the candidate's ability to complete an advanced graduate program.

\_\_\_\_\_  
Recommender Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Institution

\_\_\_\_\_  
Address

**Please return this form to:**

Director of Graduate Studies  
Department of Curriculum and Instruction  
305 Dickey Hall  
University of Kentucky  
Lexington, KY 40506-0017