COURSE CHANGE FORM

Complete 1a – 1f & 2a – 2c. Fill out the remainder of the form as applicable for items being changed.

1. General Information.
   a. Submitted by the College of: EDUC
   b. Department/Division: EDP
   c. Is there a change in “ownership” of the course? YES ☐ NO ☒
   d. What type of change is being proposed? ☐ Major ☑ Minor
   e. Contact Person Name: Rory Remer
      Email: RRemer@uky.edu
      Phone: 7-7877
   f. Requested Effective Date: ☒ Semester Following Approval ☐ Specific Term:

2. Designation and Description of Proposed Course.
   a. Current Prefix and Number: EDP 666
      Proposed Prefix & Number: EDP 666
   b. Full Title: PSYCHOLOGY OF CAREER COUNSELING
      Proposed Title: PSYCHOLOGY OF CAREER COUNSELING
   c. Current Transcript Title (if full title is more than 40 characters): PSY OF CAREER COUNSELING
      Proposed Transcript Title (if full title is more than 40 characters):
   d. Current Cross-listing: N/A
      Proposed – ADD Cross-listing (Prefix & Number):
      Proposed – REMOVE Cross-listing (Prefix & Number):
   e. Courses must be described by at least one of the meeting patterns below. Include number of actual contact hours for each meeting pattern type.
      Current: 3 Lecture ___ Laboratory ___ Recitation ___ Discussion ___ Indep. Study
      ___ Clinical ___ Colloquium ___ Practicum ___ Research ___ Residency
      ___ Seminar ___ Studio ___ Other – Please explain:
      Proposed: 3 Lecture ___ Laboratory ___ Recitation ___ Discussion ___ Indep. Study
      ___ Clinical ___ Colloquium ___ Practicum ___ Research ___ Residency
      ___ Seminar ___ Studio ___ Other – Please explain:
      Proposed Grading System: X Letter (A, B, C, etc.) ☐ Pass/Fail
   g. Current number of credit hours: 3
      Proposed number of credit hours: 3

Comment [OSC1]: Excerpt from SR 3.3.0.G.2 Definition. A request may be considered a minor change if it meets one of the following criteria:
   a. change in number within the same hundred series*;
   b. editorial change in the course title or description which does not imply change in content or emphasis;
   c. a change in prerequisite(s) which does not imply change in content or emphasis, or which is made necessary by the elimination or significant alteration of the prerequisite(s); d. a cross-listing of a course under conditions set forth in SR 3.3.0.E;
   e. correction of typographical errors.

*...for the specific purposes of the minor exception rule, the 600-799 courses are the same “hundred series,” as long as the other minor change requirements are complied with. [RC 1/15/09]
## Course Change Form

### h. Currently, is this course repeatable for additional credit?

**YES** ☐ **NO** ☒

*Proposed to be repeatable for additional credit?*

**YES** ☐ **NO** ☒

If YES: **Maximum number of credit hours:** ___

If YES: **Will this course allow multiple registrations during the same semester?**

**YES** ☐ **NO** ☒

### i. Current Course Description for Bulletin:

A survey of theories and methods used in Career Counseling. Contemporary approaches to career counseling are studied within developmental and decision-making frameworks. Prereq: EDP 652 and EDP 630 (both with a grade of “B” or better).

### Proposed Course Description for Bulletin:

A survey of theories and methods used in Career Counseling. Contemporary approaches to career counseling are studied within developmental and decision-making frameworks. Prereq: EDP 652 and PSY 535 or equivalent (both with a grade of “B” or better).

### j. Current Prerequisites, if any: EDP 652 and EDP 630 (both with a grade of “B” or better).

### Proposed Prerequisites, if any: EDP 652 and PSY 535 or equivalent (both with a grade of “B” or better).

### k. Current Distance Learning (DL) Status: N/A

*Already approved for DL* ☐ *Please Add* ☐ *Please Drop* ☒

*If already approved for DL, the Distance Learning Form must also be submitted unless the department affirms (by checking this box) that the proposed changes do not affect DL delivery.

### l. Current Supplementary Teaching Component, if any: Community-Based Experience ☐ Service Learning ☐ Both ☐

### Proposed Supplementary Teaching Component: Community-Based Experience ☐ Service Learning ☐ Both ☐

### 3. Currently, is this course taught off campus?

**YES** ☐ **NO** ☒

*Proposed to be taught off campus?*

**YES** ☐ **NO** ☒

### 4. Are significant changes in content/teaching objectives of the course being proposed?

**YES** ☐ **NO** ☒

If YES, explain and offer brief rationale:

___

### 5. Course Relationship to Program(s).

#### a. Are there other depts and/or pgms that could be affected by the proposed change?

**YES** ☐ **NO** ☒

If YES, identify the depts. and/or pgms:___

#### b. Will modifying this course result in a new requirement for ANY program?

**YES** ☐ **NO** ☒

If YES, list the program(s) here: ___

### 6. Information to be Placed on Syllabus.

#### a. Check box if changed to 400G or 500.

If changed to 400G- or 500-level course you must send in a syllabus and you must include the differentiation between undergraduate and graduate students by: (i) requiring additional assignments by the graduate students; and/or (ii) establishing different grading criteria in the course for graduate students. (See SR 3.1.4.)

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6 You must also submit the Distance Learning Form in order for the course to be considered for DL delivery.

7 In order to change a program, a program change form must also be submitted.

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# COURSE CHANGE FORM

**Signature Routing Log**

**General Information:**

- **Course Prefix and Number:** EDP 666
- **Proposal Contact Person Name:** Rory Remer  
  Phone: 7-7877  
  Email: RRemer@uky.edu

**INSTRUCTIONS:**

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

### Internal College Approvals and Course Cross-listing Approvals:

<table>
<thead>
<tr>
<th>Reviewing Group</th>
<th>Date Approved</th>
<th>Contact Person (name/phone/email)</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDP</td>
<td>11/28/2011</td>
<td>Rory Remer / 7-7877 / <a href="mailto:RRemer@uky.edu">RRemer@uky.edu</a></td>
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### External-to-College Approvals:

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<th>Date Approved</th>
<th>Signature</th>
<th>Approval of Revision(^8)</th>
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<td>Senate Council Approval</td>
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**Comments:**


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\(^8\) Councils use this space to indicate approval of revisions made subsequent to that council’s approval, if deemed necessary by the revising council.

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