

**Fall 2017 Teacher Education Program Application**  
**Applications accepted in TEB 166 from**  
**September 5<sup>th</sup> – September 8th**

This application is for students who plan to start TEP-restricted courses in Spring 2018 or after. **Incomplete applications will not be accepted.** If you have questions about how to complete your application, contact our office (859-257-4112) and ask for assistance before the final due date. A complete TEP application consists of:

- **TEP application & Basic Information forms** (included in this packet). **Note: Please print on regular paper. There is no need for heavier stock paper.**
- **Character and Fitness Review** (included in this packet) – Additional [documentation](#) is required only for students who answer "yes" to a question on the form. You **must** submit additional materials to TEB 166 **prior to** submitting the TEP application.
- **Three completed recommendation forms** (blank forms are included in this packet) – **Recommendation forms are required. All recommenders must fully complete the form included in this packet, including the ratings chart.** The forms may be accompanied by an additional letter, but the additional letter is not required. One recommendation must be from a college instructor. Completed forms do not need to be in sealed envelopes.
- **Standards Sets Self-Assessment Worksheet** (included in this packet)
- **Proof of having passed the PRAXIS Core** - PRAXIS Core scores are required for undergraduate students (Note: If a student passed the Praxis I: PPST exam prior to 9/1/2014, those scores may also be used for admission purposes). Students must print off their score reports through the ETS website and include those scores in their TEP application. **NOTE: When students register for the PRAXIS Core, scores must be sent to both to the Office of Academic Services and Teacher Certification (code: 1837) AND to the Educational Professional Standards Board of Kentucky (code: 7283).**
- **Transcripts from all higher education institutions attended by student** – Current UK students should print an unofficial UK transcript from myUK for the application. If there are any schools listed on your UK transcript (including KCTCS schools and college work completed in high school), you must have a copy of the transcript from that school. (Although the # of credit hours appears on the UK transcript, the grades awarded from those courses are not listed). Only UK transcripts may be unofficial. Legible photocopies of official transcripts are acceptable. **Please inquire in TEB 166 if a copy of the transcript is on file (before the deadline) and, if so, we will provide you a copy.** \*\*High School transcripts are NOT required\*\*
- **Check or money order for \$30.00 payable to the "University of Kentucky."** **NOTE: Cash and debit/credit cards not accepted.**
- **Portfolio** - Most majors turn in their portfolio with their application. **The exceptions to this rule are STEM Education, Special Education: Moderate to Severe Disabilities (MSD), Music, Art, Kinesiology, & Health Promotion, and Ag. Ed. majors. See next page for portfolio information.**

Office of Program Documentation, Accountability, and Compliance, 166 Taylor Education Building (859) 257-4112 or (859) 257-7971, e-mail: [clrees2@uky.edu](mailto:clrees2@uky.edu).

**Where to turn in TEP application & portfolio: 166 Taylor Education Building. Office Hours: 8 a.m. – 4:00 p.m.. Monday - Friday**

### **Portfolio and Interview Information:**

- Acceptable holders include 3-ring binders, 2-pocket folders w/3-prong fasteners, presentation portfolios, etc. Students who are not required to submit a portfolio with their TEP application may simply use a manila file folder or envelope for their TEP application.
- **Please do not place TEP application and portfolio pages in plastic sleeves.** Avoid any decoration that would make it difficult to stack or photocopy items from portfolios.
- Portfolio information for most programs is available in TEB 166.
- There is no rule about how the portfolio must look. Most students use a three-ring binder for their materials and divide the binder into several categories (i.e. Section One: TEP Materials, Section Two: Autobiography, Section Three: Experience with Children, etc., etc.). The guiding principle for a portfolio is that it looks professional. How a student uses their creativity is a personal choice. A picture of students working with children may be added, but is not required. It is up to the student's discretion and the student's judgment as to what is professional.
- Questions related to portfolio contents and submission should be addressed to program faculty or TEB 166 staff.

**NOTE: Any student applying in Art (Allan Richards), Music (Michael Hudson), Kinesiology/Health Promotion (Heather Erwin/Melody Noland), or Agriculture (Stacy Vincent) education MUST discuss their portfolios and applications with the program faculty prior to applying.**

### **TEP Process:**

- Filing a complete application and demonstrating that all standards are met.
- Being interviewed and recommended for admission by a program faculty. (You will receive an information page when you turn in your TEP application that outlines how and when you will be interviewed). The program faculty will have access to your application materials AND your admission portfolio.
- You will be notified about your admission status (accepted or denied) by letter from the College of Education. Refer to the information page ("What Happens Next") for the date you can pick up your results letter.

### **Standards for Admission/Retention/Completion from UK Teacher Certification Programs:**

- The standards for admission/retention/completion from UK teacher certification programs are listed in the UK Bulletin.
- Students who are admitted to a teacher certification program must adhere to the standards in order to be retained in and exit from the program. If a program faculty sets any conditions for a student which must be met in order to be retained, it is the student's responsibility to notify 166 TEB that the conditions have been met.
- Violations of the Code of Ethics, as judged by the program faculty, may result in a student's dismissal from the teacher certification program.

### **Student Teaching, Graduation, and Program Completion:**

- Students must apply for student teaching through the Office of Clinical Practices and School Collaboration (104 Taylor Education Building) two semesters before student teaching is to begin. A \$30.00 processing fee will be charged at the time of application. All student teaching placements are in Kentucky schools that are a part of the UK Field Network or overseas through the COST (Consortium for Overseas Student Teaching) program. To be eligible for student teaching, all teacher preparation courses must have been completed. In addition, a student must have been recommended for student teaching by the Program Faculty. Students enrolled in graduate level initial certification programs should review student teaching requirements with the program faculty chair.
- To receive a bachelor's degree from UK, you must file a degree application online through myUK. Deadlines for degree applications are established by the UK Registrar's Office. Graduate degrees are awarded by the UK Graduate School. Degree applications are available through myUK.
- The student's UK transcript is used to verify the completion of a teacher certification program. Completion of degree programs will be noted on the transcript. Completion of non-degree, certificate-only graduate level teacher certification programs will be verified by comparing the final UK transcript with the student's signed curriculum contract (approved program).

# UK College of Education Teacher Education Program Application, Page 1

Name \_\_\_\_\_ UK Student ID # \_\_\_\_\_

Current Semester: \_\_\_\_\_ Anticipated Graduation Term: \_\_\_\_\_

Have you previously applied to a UK Teacher Education Program? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what year? \_\_\_\_\_ Which program? \_\_\_\_\_

## Please indicate the program for which you are applying:

Elementary P-5

Special Education/MSD P-12

Specify:  
 MSD, Undergraduate  
 MSD, Alternative Cert

Career and Technical Education 5-12

Specify:  
 Agriculture Education, UG

Middle Level 5-9

Specify:  
 Single area (post-bachelor's)  
 English & Social Studies  
 English & Mathematics  
 English & Science  
 Mathematics & Science  
 Mathematics & Social Studies  
 Science & Social Studies

Special Education/LBD P-12

Specify:  
 LBD Undergraduate Program  
 LBD Graduate Program

Fine Arts

Specify:  
 Art UG P-12  
 Music UG P-12

Special Education/VI

IECE Early Childhood Education

Specify:

IECE UG  
 IECE GR - certification only

STEM Education 8-12

Specify:  
 Mathematics  
 Physics  
 Chemistry  
 Earth Science

Kinesiology & Health P-12

Specify:  
 Kinesiology & Health Promotion  
 Kinesiology only  
 Health Promotion only

***Note: MIC and MATWL programs use different admission applications.***

## Student Signature

In submitting my application to a teacher education program at the University of Kentucky, I understand that my application materials will be reviewed by members of the program faculty of my education program. I hereby grant permission to members of the program faculty to review whatever application materials they deem necessary.

In addition, I understand that meeting the minimum requirements for TEP does not guarantee acceptance into the program. The admission process is competitive; therefore, candidates must demonstrate excellence in a variety of areas. Among these are skills in working with students in educational environments, ability to be successful in cooperative groups, ability to communicate effectively, experience with school and community programs, and ability to engage in effective problem solving.

Signature \_\_\_\_\_ Date \_\_\_\_\_

# UK College of Education Teacher Education Program Application, Page 2

Name \_\_\_\_\_ UK Student ID # \_\_\_\_\_

**1 GPA:** Certification regulations and accreditation standards require all students enrolled in a Teacher Education Program to maintain at least a 2.75 grade point average at entrance and exit from the program. **NOTE: If you have not earned a 2.75 GPA you MUST meet with your advisor prior to applying.**

Overall GPA \_\_\_\_\_ Total Completed Undergraduate Hours \_\_\_\_\_ Institution \_\_\_\_\_

**2 Basic Skills Testing:** This requirement may be met with passing scores on the following exams. All scores have an 5-year maximum life. Indicate which test you have taken and include proof in your application:

\_\_\_ **Praxis Core** (Reading, 156; Writing, 162; and Mathematics, 150) **or Praxis PPST** (Reading, 176; Writing, 174; Mathematics, 174)

\_\_\_ **GRE** (May be used only by IECE Grad and LBD Grad program applicants) Applicants must have the following scores:

GRE taken prior to 08/01/2011

GRE taken on/after 08/01/2011

Quantitative: 490

Quantitative: 143

Verbal: 450

Verbal: 150

Analytical Writing: 4

Analytical Writing: 4

**3 Character and Fitness Review:** Kentucky state legislation requires all candidates to complete a character and fitness review. Any violations must be fully documented prior to submitting the TEP application.

★★ **Please attach a completed, signed and dated Character and Fitness Review Form to your application.** ★★

**4 Recommendations:** Forms & letters should be given directly to the student applicant for inclusion in TEP application. Please supply name and relationship to applicant for each recommendation.

	Name	Relationship to Applicant
1		
2		
3		

**5 Transcripts:** Please indicate all institutions which you have attended and include a transcript from each.

	Institution Name	Years of Attendance	GPA	Hours
1				
2				
3				
4				

**6 Self-Assessment:** Student will rate their competence on three standards sets. Rate yourself 1-4 based on your most current experience with students. Include completed pages in TEP application.

**7 Teaching Certificate (if applicable):** If you have previously earned a teaching certificate in Kentucky or another state, you must provide a copy of that certificate with your TEP application.

**8 Application Fee:** All applicants must submit a personal check or money order made out to "University of Kentucky" in the amount of \$30.00.

**9 Portfolio:** Portfolios are required for each major. Portfolio descriptions for ELED, IECE, Middle School, and Special Ed are available at the front desk of TEB 166. All other majors should contact the TEP coordinator for their major for descriptions. Students in Art, Music, Kinesiology, Health Promotion, and Agriculture Education submit their portfolios directly to faculty. Students in these majors are still responsible for submitting their TEP application to TEB 166.

# College of Education Basic Information Form

University of Kentucky College of Education  
Office of Academic Services & Teacher Certification  
University of Kentucky, Lexington KY 40506-0001 (859) 257-7971

**NAME:**

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Name at Birth (if it has changed) \_\_\_\_\_ Suffix \_\_\_\_\_ Jr. \_\_\_\_\_ III \_\_\_\_\_ IV \_\_\_\_\_

**UK Student ID Number** \_\_\_\_\_

**SS Number:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**BIRTHDATE:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**GENDER:** Male \_\_\_\_\_ Female \_\_\_\_\_

**ADDRESSES:**

Local Mailing

Permanent

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**PHONE:**

Local

Permanent

Cell

( ) \_\_\_\_\_ - \_\_\_\_\_ ( ) \_\_\_\_\_ - \_\_\_\_\_ ( ) \_\_\_\_\_ - \_\_\_\_\_

**E-Mail Address (example: clba222@uky.edu)**

UK E-mail Address \_\_\_\_\_

**Ethnicity** (Circle only one, *optional*):

American Indian

Alaskan Native

Asian or Pacific Islander

Black, Non-Hispanic

Hispanic

Mexican American or Chicano

White, Non-Hispanic

Other

+++++

**Citizenship Country** (Circle only one): USA or Other (Specify: \_\_\_\_\_ )

**High School Information:**

Did you receive a (circle one): US High School diploma OR a GED OR a Foreign diploma (name of country \_\_\_\_\_)

If you received a high school diploma, please complete the following information:

Grad Year \_\_\_\_\_ High School \_\_\_\_\_ City and County \_\_\_\_\_

State \_\_\_\_\_

**Academic History**

- i. Please indicate all academic institutions you have attended **besides** the University of Kentucky.
- ii. Please indicate any **degrees** you have obtained **from** the University of Kentucky.

**Institution Name** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Country** \_\_\_\_\_

**Attendance From** \_\_\_\_\_ **To** \_\_\_\_\_

**Hours Completed** \_\_\_\_\_ **GPA** \_\_\_\_\_    \_\_\_ Undergraduate \_\_\_ Graduate \_\_\_ Mixed

**Did you complete a degree?** Yes \_\_\_ No \_\_\_

**If yes, what type?** Associate \_\_\_ Bachelor \_\_\_ Masters \_\_\_ Doctorate \_\_\_ Professional \_\_\_

**Were you in a teacher certification program?** Yes, completed \_\_\_ Yes, not completed \_\_\_ No \_\_\_

**Subject Areas:** \_\_\_\_\_ Major \_\_\_ Minor \_\_\_ Other \_\_\_  
\_\_\_\_\_ Major \_\_\_ Minor \_\_\_ Other \_\_\_  
\_\_\_\_\_ Major \_\_\_ Minor \_\_\_ Other \_\_\_

**Institution Name** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Country** \_\_\_\_\_

**Attendance From** \_\_\_\_\_ **To** \_\_\_\_\_

**Hours Completed** \_\_\_\_\_ **GPA** \_\_\_\_\_    \_\_\_ Undergraduate \_\_\_ Graduate \_\_\_ Mixed

**Did you complete a degree?** Yes \_\_\_ No \_\_\_

**If yes, what type?** Associate \_\_\_ Bachelor \_\_\_ Masters \_\_\_ Doctorate \_\_\_ Professional \_\_\_

**Were you in a teacher certification program?** Yes, completed \_\_\_ Yes, not completed \_\_\_ No \_\_\_

**Subject Areas:** \_\_\_\_\_ Major \_\_\_ Minor \_\_\_ Other \_\_\_  
\_\_\_\_\_ Major \_\_\_ Minor \_\_\_ Other \_\_\_  
\_\_\_\_\_ Major \_\_\_ Minor \_\_\_ Other \_\_\_

**Institution Name** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Country** \_\_\_\_\_

**Attendance From** \_\_\_\_\_ **To** \_\_\_\_\_

**Hours Completed** \_\_\_\_\_ **GPA** \_\_\_\_\_    \_\_\_ Undergraduate \_\_\_ Graduate \_\_\_ Mixed

**Did you complete a degree?** Yes \_\_\_ No \_\_\_

**If yes, what type?** Associate \_\_\_ Bachelor \_\_\_ Masters \_\_\_ Doctorate \_\_\_ Professional \_\_\_

**Were you in a teacher certification program?** Yes, completed \_\_\_ Yes, not completed \_\_\_ No \_\_\_

**Subject Areas:** \_\_\_\_\_ Major \_\_\_ Minor \_\_\_ Other \_\_\_  
\_\_\_\_\_ Major \_\_\_ Minor \_\_\_ Other \_\_\_  
\_\_\_\_\_ Major \_\_\_ Minor \_\_\_ Other \_\_\_

**Please list any additional institutions on a separate sheet of paper.**

# Character & Fitness Review Form

**NAME:** \_\_\_\_\_ **UK ID:** \_\_\_\_\_

## Disclosure of Background Information

If you answer "yes" to any question below, you must contact Christopher Reese (257-4112, christopher.reese@uky.edu) and submit further documentation as outlined by Mr. Reese prior to submission of TEP application.

1. Have you ever had a professional certificate, license, credential, or any document issued for practice denied, suspended, revoked, or voluntarily surrendered? If you have had a professional certificate, license, credential, or any other document issued for practice initially denied by a licensing body, but later issued, you must answer "yes."
2. Have you ever been suspended or discharged from any employment or military service because of allegations of misconduct?
3. Have you ever resigned, entered into a settlement agreement, or otherwise left employment as a result of allegations of misconduct?
4. Is any action now pending against you for alleged misconduct in any school district, court, or before any educator licensing agency?
5. Have you ever been convicted of or entered a guilty plea, an "Alford" plea, or a plea of nolo contendere (no contest) to a felony or misdemeanor, even if adjudication of the sentence was withheld in Kentucky or any other state? For the purpose of this application, minor traffic violations should not be reported. Convictions for driving while intoxicated (DWI) or driving under the influence of alcohol or other drugs (DUI) must be reported.
6. Do you have any criminal charges pending against you?
7. If you indicated "yes" to question #1 through #6, has that the EPSB previously reviewed the information? -

YES	NO	Documentation Attached

\_\_\_\_\_ (Date of Review)

I declare that I understand the standard for personal and professional conduct expected of a professional educator in Kentucky. I further certify that I have read and examined the Professional Code of Ethics for Kentucky Certified School Personnel, 16 Kentucky Administrative Regulation 1:020, understand its provisions, and agree to abide by its terms during the course of my career as a professional educator.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

I affirm and declare that all information given by me on this application is true, and correct, and complete to the best of my knowledge. I understand that any misrepresentation of facts, by omission or addition, may result in the denial or revocation of my teaching certificate. Further, I understand that KRS 161.120 provides that a teaching certificate may be revoked at any time upon determination that false information was presented toward obtaining a teaching certificate.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

# Kentucky School Personnel Code of Professional Ethics

College of Education  
University of Kentucky

## Kentucky School Personnel Code of Ethics as Developed by The Education Professional Standards Board

### Preamble

In 1990, the General Assembly of the Commonwealth of Kentucky enacted landmark legislation for education reform throughout the state. As the Kentucky Education Reform Act is implemented across the state, the Education Professional Standards Board calls Kentucky's educators to reaffirm their commitment to the highest ethical standards. In recognizing the magnitude of our responsibility to learners and to society, we offer this Code of Ethics which reflects and promotes the aspirations of our profession.

### Section 1: Certified Personnel in the Commonwealth:

1. Shall strive toward excellence, recognize the importance of the pursuit of truth, nurture democratic citizenship, and safeguard the freedom to learn and to teach.
2. Shall believe in the worth and dignity of each human being and in educational opportunities for all.
3. Shall strive to uphold the responsibilities of the education profession, including the following obligations to students, to parents, and to the education profession:

#### To Students

1. Shall provide students with professional education services in a non-discriminatory manner and in consonance with accepted best practice known to the educator.
2. Shall respect the constitutional rights of all students.
3. Shall not deliberately suppress or distort subject matter for which the educator bears responsibility.
4. Shall take reasonable measures to protect the health, safety, and emotional well-being of students.
5. Shall not use professional relationships or authority with students for personal advantage.
6. Shall keep in confidence information about students which has been obtained in the course of professional service, unless disclosure serves professional purposes or is required by law.
7. Shall not knowingly make false or malicious statements about students or colleagues.
8. Shall refrain from subjecting students to embarrassment or disparagement.
9. Shall maintain a professional approach to personal relationships with students.

#### To Parents

1. Shall make reasonable effort to communicate to parents information which should be revealed in the interest of the student.
2. Shall endeavor to understand community cultures and diverse home environments of students.
3. Shall distinguish between personal views and the views of the employing educational agency.
4. Shall not interfere in the exercise of political and citizenship rights and responsibilities of others.
5. Shall not use institutional privileges for private gain, for the promotion of political candidates, or partisan political activities.
6. Shall not accept gratuities, gifts, or favors that might impair or appear to impair professional judgment, nor offer any such to obtain special advantage.

#### To The Education Profession

1. Shall exemplify behaviors which maintain the dignity and integrity of the profession.
2. Shall accord just and equitable treatment to all members of the profession in the exercise of their professional rights and responsibilities.
3. Shall keep in confidence information acquired about colleagues in the course of employment, unless disclosure serves professional purposes or is required by law.
4. Shall not use coercive means or give special treatment in order to influence professional decisions.
5. Shall apply for, accept, offer, or assign a position or responsibility only on the basis of professional preparation and legal qualifications.
6. Shall not knowingly falsify or misrepresent records of facts relating to his/her own qualifications or those of other professionals.

**Note: This form should be kept by the student for reference. Do not include it with the application packet.**



## Recommendation for Admission to a UK Teacher Certification Program

Academic Services & Teacher Certification UK College of Education  
166 Taylor Education Building, Lexington, KY 40506-0001 (859) 257-7971

Name \_\_\_\_\_ UK Student ID # \_\_\_\_\_

### Recommendations should come from the following sources:

- College instructor (professor, TA, or GA) with whom you have had a class. **This Source is Required.**
- Former teacher, guidance counselor, or school administrator.
- Former or present employer.
- Individual who has supervised you in an activity dealing with children/youth.

The following is to be completed by the person writing the reference.

PLEASE CHECK	Outstanding	Above Average	Average	Below Average	Poor	Unknown
1. Oral/Written Communication Skills						
2. Critical Thinking						
3. Ability to engage children/youth						
4. Creativity						
5. Personal appearance in professional settings						
6. Reliability						
7. Cooperation/Collaboration						
8. Motivation						

**Comments:** Use additional sheets of paper if needed. Please put your name and applicant's name on all additional sheets. It is not necessary to seal this recommendation. It will be part of the student's file and therefore available to the student.

Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_ - \_\_\_\_\_

Check One:  High School Teacher  College Instructor  School Employer  
 Guidance Counselor  Employer  
 Other (specify \_\_\_\_\_)

Your Organization \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this form and any additional recommendation materials to the student.

## Recommendation for Admission to a UK Teacher Certification Program

Academic Services & Teacher Certification UK College of Education  
166 Taylor Education Building, Lexington, KY 40506-0001 (859) 257-7971

Name \_\_\_\_\_ UK Student ID # \_\_\_\_\_

### Recommendations should come from the following sources:

- College instructor (professor, TA, or GA) with whom you have had a class. **This Source is Required.**
- Former teacher, guidance counselor, or school administrator.
- Former or present employer.
- Individual who has supervised you in an activity dealing with children/youth.

The following is to be completed by the person writing the reference.

PLEASE CHECK	Outstanding	Above Average	Average	Below Average	Poor	Unknown
1. Oral/Written Communication Skills						
2. Critical Thinking						
3. Ability to engage children/youth						
4. Creativity						
5. Personal appearance in professional settings						
6. Reliability						
7. Cooperation/Collaboration						
8. Motivation						

**Comments:** Use additional sheets of paper if needed. Please put your name and applicant's name on all additional sheets. It is not necessary to seal this recommendation. It will be part of the student's file and therefore available to the student.

Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_ - \_\_\_\_\_

Check One:  High School Teacher  College Instructor  School Employer  
 Guidance Counselor  Employer  
 Other (specify \_\_\_\_\_)

Your Organization \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this form and any additional recommendation materials to the student.

## Recommendation for Admission to a UK Teacher Certification Program

Academic Services & Teacher Certification UK College of Education  
166 Taylor Education Building, Lexington, KY 40506-0001 (859) 257-7971

Name \_\_\_\_\_ UK Student ID # \_\_\_\_\_

### Recommendations should come from the following sources:

- College instructor (professor, TA, or GA) with whom you have had a class. **This Source is Required.**
- Former teacher, guidance counselor, or school administrator.
- Former or present employer.
- Individual who has supervised you in an activity dealing with children/youth.

The following is to be completed by the person writing the reference.

PLEASE CHECK	Outstanding	Above Average	Average	Below Average	Poor	Unknown
1. Oral/Written Communication Skills						
2. Critical Thinking						
3. Ability to engage children/youth						
4. Creativity						
5. Personal appearance in professional settings						
6. Reliability						
7. Cooperation/Collaboration						
8. Motivation						

**Comments:** Use additional sheets of paper if needed. Please put your name and applicant's name on all additional sheets. It is not necessary to seal this recommendation. It will be part of the student's file and therefore available to the student.

Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_ - \_\_\_\_\_

Check One:  High School Teacher  College Instructor  School Employer  
 Guidance Counselor  Employer  
 Other (specify \_\_\_\_\_)

Your Organization \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this form and any additional recommendation materials to the student.

# UK College of Education Teacher Education Standards Sets Self-Assessment

Name:

UK Student ID #:

Date:

## Instructions:

This self-assessment must be completed and included with your TEP application. Students will rate how much they understand about a variety of education standards and concepts. Many items will be unfamiliar to students as they haven't had exposure to the concepts in coursework yet. It is not unusual for a student to rate their understanding as a "1" on these concepts. This does not "count against" a student in terms of TEP admissibility. Nor do high self-ratings increase a student's chance of being admitted. Answer the questions honestly.

When rating yourself on each standard, use the scoring code numbers found in the following self-assessment scoring code:

### Self-assessment scoring code:

- 4.....I can demonstrate competence with the standard beyond the majority of other students at this level
- 3.....I can demonstrate competence with the standard
- 2.... I can show that I have made progress towards demonstrating competence with the standard
- 1.....I have had no or very limited experience toward meeting the standard

## Standard Set 1: Kentucky Teacher Standards (KTS). *Mark each standard with a self-assessment rating, 1-4*

- KTS 1: The teacher demonstrates a current and sufficient academic knowledge of certified content areas to develop student knowledge and performance in those areas.
- KTS 2: The teacher designs/plans instruction that develops student abilities to use communication skills, apply core concepts, become self-sufficient individuals, become responsible team members, think and solve problems, and integrate knowledge.
- KTS 3: The teacher creates a learning climate that supports the development of student abilities to use communication skills, apply core concepts, become self-sufficient individuals, become responsible team members, think and solve problems, and integrate knowledge.
- KTS 4: The teacher introduces/implements/manages instruction that develops student abilities to use communication skills, apply core concepts, become self-sufficient individuals, become responsible team members, think and solve problems, and integrate knowledge.
- KTS 5: The teacher assesses learning and communicates results to students and others with respect to student abilities to use communication skills, apply core concepts, become self-sufficient individuals, become responsible team members, think and solve problems, and integrate knowledge.
- KTS 6: The teacher uses technology to support instruction; access and manipulate data; enhance professional growth and productivity; communicate and collaborate with colleagues, parents, and the community; and conduct research.
- KTS 7: The teacher reflects on and evaluates specific teaching/learning situations and/or programs.
- KTS 8: The teacher collaborates with colleagues, parents, and other agencies to design, implement, and support learning programs that develop student abilities to use communication skills, apply core concepts, become self-sufficient individuals, become responsible team members, think and solve problems, and integrate knowledge.
- KTS 9: The teacher evaluates his/her overall performance with respect to modeling and teaching Kentucky's learning goals, refines the skills and processes necessary, and implements a professional development plan.
- KTS 10: The teacher provides professional leadership within the school, community, and education profession to improve student learning and well-being.

**Standard Set 2: Functional Skills and Dispositions (FSD).** *Mark each standard with a self-assessment rating, 1-4.*

- FSD 1. Communicates appropriately and effectively. Communicates orally in formal presentations and with individuals in small groups, in informal settings, and uses nonverbal communication skills. Communicates in writing (reports, essays, letters, memos, emails)
- FSD 2. Demonstrates constructive attitudes. Demonstrates knowledge and command of socio-cultural variables in education. Demonstrates constructive attitudes toward children, youth, parents and the community. Demonstrates awareness and acceptance of diversity in educational settings.
- FSD 3. Demonstrates ability to conceptualize key subject matter ideas and relationships. Correctly states key subject matter ideas. Explains key subject matter ideas. Tailors key subject matter ideas to diverse populations. Addresses misconceptions in key subject matter ideas. Identifies real life examples to enhance student learning.
- FSD 4. Interacts appropriately and effectively with diverse groups of colleagues, administrators, students, and parent in educational settings. Demonstrates acceptable teacher behavior in diverse educational settings. Demonstrates adaptability in reflecting on self in relation to diverse groups.
- FSD 5. Demonstrates a commitment to professional ethics and behavior. Demonstrates understanding of the Kentucky School Personnel Code of Ethics. Complies with all legal requirements required of teachers in a knowledgeable and timely manner. Demonstrates understanding of ethical issues related to own professional certification area.

**Standard Set 3: College of Education Technology Standards (COET)** *Mark each standard with a self-assessment rating, 1-4*

- COET 1. Integrates media and technology into instruction
- COET 2. Utilizes multiple technology applications to support student learning
- COET 3. Selects appropriate technology to enhance instruction
- COET 4. Integrates student use of technology into instruction
- COET 5. Addresses special learning needs through technology
- COET 6. Promotes ethical and legal use of technology disciplines

**Twenty-First Century Skills:** *Mark each standard with a self-assessment rating, 1-4*

- Critical Thinking: problem solving, reasoning, analysis, interpretation, synthesizing information
- Communication: oral and written, public speaking and presenting, listening
- Creativity: artistry, curiosity, imagination, innovation, personal expression
- Collaboration: leadership, teamwork, cooperation, facility in using virtual workspaces

**Self-assessment scoring code:**

- 4.....I can demonstrate competence with the standard beyond the majority of other students at this level
- 3.....I can demonstrate competence with the standard
- 2.... I can show that I have made progress towards demonstrating competence with the standard
- 1.....I have had no or very limited experience toward meeting the standard

- All UK teacher education programs are standards based. Program faculties are required to rate each candidate on each standard in each of the three required standards sets at each of the three required continuous assessment review points. These are: at the point of admission to the program, at the point of retention in the program (typically at the time of applying for student teaching), and at the point of program completion (usually at the end of student teaching).
- At each continuous assessment review point, candidates are expected to present evidence to the faculty about their ability to meet each standard in each standard set. Candidates will provide this evidence in their portfolio, during classes, and in interviews.
- Candidates are expected to have reviewed the standards sets, and to have given thought to their ability to understand and demonstrate the standards. This self-assessment form will be used by your program faculty as a starting point in making an assessment on each standard in each standard set.