

University of Kentucky

Rank II with Master's Verification

Degree: Master of Science in Education
Degree Code: MSEDU

Program: Middle School Education
Major Code: EMSC

- Submit the Graduate School's *Application for Degree* to the Director of Graduate Studies, 305 Dickey Hall, by the deadline for the semester in which you plan to graduate: www.research.uky.edu/gsl/
- Submit this form to the Director of Graduate Studies no later than two weeks prior to your portfolio presentation (final exam).
- If your exam occurs before the degree application deadline, you must submit both the *Application for Degree* and *Master's Verification Form* no later than two weeks prior to the exam.
- Include with this form a copy of your transcript printed from WebUK: <http://www.uky.edu/Registrar/Transcripts.htm>
- Submit a copy of this form along with a certification application and official graduate and undergraduate transcripts to Academic Services and Teacher Certification, 166 Taylor Education Building. These transcripts are required in addition to the official transcripts submitted during the admissions process. If you request a UK transcript prior to graduation, indicate "hold for posting of degree". Certification and transcript request forms are available online: <http://education.uky.edu/AcadServ/content/certification-applications>
- For answers to our most frequently asked questions, please print a copy of *Master's Degree Graduation Applications*, www.uky.edu/Education/EDC/Grad/Forms/grad.pdf.

Name				Expected Date of Degree			
Student ID				E-Mail			
Address							
	Street			City		State	Zip
Phone							
	Home	Work	Other		Semester of Admission to Master's Program		

1. Required Coursework (12 hours)

Course	Title	Year Term	Grade	Credits
EDC 615	<i>Advanced Instructional Applications for the Adolescent Learner</i>			
EDC 616	<i>The Middle School</i>			
EDC 777	<i>Seminar in Curriculum and Instruction:</i>			
FAM 658	<i>Adolescent Development</i>			

2. Elective Coursework (18 hours)

Curriculum and Instruction: Choose one course (EDC) in consultation with your advisor in the area of curriculum and instruction. (3 hours)

Course	Title	Year Term	Grade	Credits

Foundations: Choose one course (EPE, EDP or EDL) in consultation with your advisor in the area of foundations of education. (3 hours)

Course	Title	Year Term	Grade	Credits

Specialization Area: Choose four courses (400G or above) in consultation with your advisor in content areas. These courses shall serve two purposes: (12 hours)

- 1) strengthen content foundation in the teaching area(s);
- 2) provide a broad foundation for integrating instruction across disciplines and illustrating real-world applications and connections.

Course	Title	Year Term	Grade	Credits

TOTAL CREDIT HOURS

3. Continuous Assessment

- ✓ Satisfactory Entry Review
- ✓ Satisfactory Mid-point Review
- ✓ Satisfactory Exit Portfolio

Date

4. Summary

30 hours of graduate credit are required for completion.

Total number of credits completed

Number of credits completed in courses numbered 600 or above

Number of hours in progress

Number of credits outside of education

Total number of credits transferred into program (including UK post-baccalaureate)

List credit hours for any "I", "S" or missing grades

If you have any "I", "S" or missing grades, the course instructor must assign a grade before you will be permitted to sit for the final exam. Otherwise, the Director of Graduate Studies must petition the Graduate School for permission to sit for the final exam.

5. Examination Information

- Your advisor will assess your portfolio and recommend choices for your examination committee and room assignment.
- Your committee will consist of your advisor who will serve as chair and two additional graduate faculty members.
- A pass will be granted on the recommendation of a majority (2 of 3 members) of the committee.
- In the unlikely event of a failure, a second examination (usually with the same committee) may be scheduled no earlier than four months from the first exam and no later than one calendar year. A third examination is not permitted.
- Provide your committee members with ample time to review your portfolio prior to your exam.
- Examinations may be scheduled only on days when classes are in regular session. Final examination week, dead week, academic holidays and semester breaks cannot be scheduled.
- Refer to the UK Registrar's academic calendar for academic holidays and to determine the last day you may sit for an exam: www.uky.edu/Registrar/newhome/CALENDAR.html.
- Sometimes the office of one of your committee members may be large enough to accommodate you and your committee. Otherwise, contact the Instructional Technology Center at 859-257-7967. Some possible rooms include 151F Taylor Education Building (inside the Instructional Technology Center) and 122 TEB. Room 323 Dickey Hall is no longer controlled by the Department of Curriculum and Instruction. If you would like to reserve that room, contact the Registrar's office at 859-257-4903.

Portfolio Guidelines

- UK Curriculum and Instruction Portfolio Guidelines, www.uky.edu/Education/EDC/Grad/Forms
- EPSB Experienced Teacher Standards, www.kyepsb.net/standards/exp_teach_stds.html
- Teachnet.com, www.teachnet.com/how-to/employment/portfolios
- American Association for Higher Education Electronic Portfolios, <http://aahe.ital.utexas.edu/electronicportfolios>

Date: _____
Time: _____
Place: _____

Committee Members: _____ (chair)

Student Signature _____ Date _____ Advisor Signature _____ Date _____